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ABSTRACT

Intended for instructors in occupational education programs, this catalog identifies instructional materials found to be successful for teaching specific occupational competencies identified in the Instructional Support System for Occupational Education (ISSOE) in the area of trade and industrial education. Contents include 178 materials reporting forms for materials used in the various program areas. Forms are arranged first by program area and then by ISSOE task numbers arranged sequentially. (A separate form is provided for each task for which the material is used.) Courses for which materials are reported include automobile mechanics, automobile body repairs, carpentry, cosmetology, electrical trades, graphics, and plumbing. The materials reporting form provides this information: course, unit, and module titles; task title and number; school name and address, instructor, and phone number; ISSOE region; V-TECS number; type of instruction materials best suited for; instructional, grade, and ability levels; type of materials used; title of material, author, edition, copyright date, publisher, cost, and pages used; comments; and written teacher comments. (YLB)

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Managing Student Progress

80-3A-1115 05
TRADE & INDUSTRIAL EDUCATION

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Instructional Materials

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AUTOMOBILE MECHANICS
AUTOMOBILE BODY REPAIRS
CARPENTRY
COSMETOLOGY
ELECTRICAL TRADES
GRAPHICS
PLUMBING

CE030456

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Instructional Materials

AUTOMOBILE MECHANICS
AUTOMOBILE BODY REPAIRS
CARPENTRY
COSMETOLOGY
ELECTRICAL TRADES
GRAPHICS
PLUMBING

Research Pub. 81-04-E

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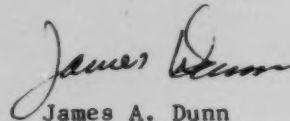
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James Dunn

PREFACE

This catalog of instructional materials was gathered in a cooperative effort by members of the New York State Education Department, Division of Occupational and Continuing Education, Cornell Institute for Occupational Education and ISSOE Regional Coordinators. Thanks are extended to all individuals who assisted in this compilation of instructional materials found to be successful for teaching specific occupational competencies. Special thanks are due to Dr. Robert Frank, Institute Coordinator for ISSOE Projects, for his work in directing this project and assembling the catalogs.

Instructors in occupational education programs will find the catalog useful in identifying those materials which support effective teaching. Materials reporting forms are arranged throughout the catalog by program area, followed by ISSOE task numbers, arranged sequentially. It is hoped that these materials will be valuable to occupational teachers.



James A. Dunn
Institute Director and
Professor of Education

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ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Coopers Career CenterUNIT Intro. to Auto MechanicsMODULE Lubrication ServiceInstructor Dennis CloseTASK Change Engine Oil & FilterPhone Number (607) 962-31751979-1980 Task # 01-01-01ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Car Service ManualAuthor(s): Layne - Ed.

Edition _____

Copyright Date _____

Publisher: H.M Gousha Co., Check-Chart Co.

Cost _____

Pages used: _____

COMMENTS: Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Coopers Career CenterUNIT Intro. to Auto MechanicsMODULE Lubrication ServiceInstructor Dennis CloseTASK Lubricate a chassisPhone Number (607) 962-31751979-1980 Task # 01-01-02ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.) _____Title: Car Service ManualAuthor(s): Layne - Ed.

Edition _____

Copyright Date _____

Publisher: H.M. Cousha Co., Check-Chart Co.

Cost _____

Pages used: _____

COMMENTS: Content

Organization

Clarity

Readability

Illustrations

Length

Motivational Qualities

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Lubrication ServiceInstructor John RemlingTASK Lubricate a chassisPhone Number (914) 761-34001979-1980 Task # 01-01-02ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

_____ Below Average Performance

☒ Basic☒ 11☒ Average Performance

_____ Advanced

_____ 12

_____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

_____ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Automotive Chassis and BodyAuthor(s): Crouse and AnglinEdition 5 Copyright Date 1976Publisher: McGraw-Hill

Cost _____

Pages used: 256-276COMMENTS: Content NilOrganization Non-Developmental

Clarity _____

Readability _____

Illustrations 2Length 2 pages

Motivational Qualities: _____

Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Lubrication ServiceInstructor John RemlingTASK Lubricate a chassisPhone Number (914) 761-34001979-1980 Task # 01-01-02ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

Below Average Performance

☒ Basic☒ 11☒ Average Performance

Advanced

12

Above Average Performance

MATERIALS USED:

☒ Textbook☒ Workbook

Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: Steering and SuspensionAuthor(s): RemlingEdition 1Copyright Date 1978Publisher: John Wiley & SonsCost \$14.00Pages used: 3-4 thru 3-7

COMMENTS: Content

Organization Developmental

Clarity

Readability 9th grade levelIllustrations 3Length 4 pages

Motivational Qualities

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Lubrication ServiceInstructor John RemlingTASK Lubricate a chassisPhone Number (914) 761-34001979-1980 Task # 01-01-02ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

_____ Below Average Performance

☒ Basic☒ 11☒ Average Performance

_____ Advanced

_____ 12

_____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

_____ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive MaintenanceAuthor(s): RemlingEdition 1 Copyright Date 1981Publisher: John Wiley and SonsCost \$14.00Pages used: 3-1 thru 3-31COMMENTS: Content CompleteOrganization Development

Clarity _____

Readability 9th grade levelIllustrations 40Length 31 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Coopers Career Center
UNIT Intro. to Auto Mechanics
MODULE Wheel Bearing Service Instructor Dennis Close
TASK Repack Front Wheel Bearing (drum brakes) Phone Number (607) 962-3175
1979-1980 Task # 01-02-01 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):	GRADE:	ABILITY:
_____ Introductory	_____ 10	_____ Below Average Performance
_____ Basic	_____ 11	_____ Average Performance
_____ Advanced	_____ 12	_____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Hand-out taken from Popular Mechanics

Author(s): _____ Edition _____ Copyright Date _____

Publisher: _____ Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Replace front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

_____ Handicapped (Describe) _____

☒ Group Instruction

_____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

_____ Below Average Performance

☒ Basic☒ 11☒ Average Performance

_____ Advanced

_____ 12

_____ Above Average Performance

MATERIALS USED:

_____ Textbook

_____ Workbook

_____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

_____ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Steering and SuspensionAuthor(s): RemlingEdition I Copyright Date 1978Publisher: John Wiley and SonsCost \$14.00Pages used: 2-1 thru 2-25COMMENTS: Content CompleteOrganization Developmental

Clarity _____

Readability 9th grade levelIllustrations 30Length 25 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

_____ Below Average Performance

☒ Basic☒ 11

_____ Average Performance

_____ Advanced

_____ 12

_____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

_____ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive MaintenanceAuthor(s): Remling Edition I Copyright Date 1981Publisher: John Wiley and Sons Cost \$14.00Pages used: 9-1 thru 9-17COMMENTS: Content Complete Organization DevelopmentalClarity _____ Readability 9th grade levelIllustrations 28 Length 17 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: Automotive Chassis and BodyAuthor(s): Crouse and Anglin Edition 5 Copyright Date 1976Publisher: McGraw-Hill Cost _____Pages used: 110COMMENTS: Content Superficial Organization Non-Developmental

Clarity _____ Readability _____

Illustrations 2 Length 1 page

Motivational Qualities _____

Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: BrakesAuthor(s): RemlingEdition _____ Copyright Date 1978Publisher: John Wiley and SonsCost \$12.00Pages used: 4-1 thru 4-11COMMENTS: Content CompleteOrganization Developmental

Clarity _____

Readability 9th grade levelIllustrations 29Length 23 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RealingTASK Repack front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

_____ Handicapped (Describe) _____

☒ Group Instruction

_____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10

_____ Below Average Performance

☒ Basic☒ 11☒ Average Performance

_____ Advanced

_____ 12

_____ Above Average Performance

MATERIALS USED:

☒ Textbook

_____ Workbook

_____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

_____ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Automotive Suspension and SteeringAuthor(s): Abbott and HinermanEdition ICopyright Date 1976Publisher: Bruce

Cost _____

Pages used: 17-20COMMENTS: Content Superficial

Organization _____

Clarity

Readability _____

Illustrations 5Length 4 pages

Motivational Qualities _____

Includes: ☒ Student Directions☒ Quizzes

_____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (drum brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-01ISSOE Region 3-S1980-1981 Task # 1V-TECS Number

MATERIALS BEST SUITED FOR:

☒ Individual InstructionHandicapped (Describe)☒ Group InstructionOther (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10Below Average Performance☒ Basic☒ 11☒ Average PerformanceAdvanced12Above Average Performance

MATERIALS USED:

☒ TextbookWorkbookOther Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Automotive BrakesAuthor(s): AbbottEdition I Copyright Date 1977Publisher: BruceCos: Pages used: 55-59COMMENTS: Content SuperficialOrganization Clarity Readability Illustrations 8Length 5 pagesMotivational Qualities Includes: ☒ Student Directions ☒ Quizzes Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Intro. to Auto Mechanics
MODULE Wheel Bearing Service Instructor John Remling
TASK Repack front wheel bearings (disc brakes) Phone Number (914) 761-3400
1979-1980 Task # 01-02-02 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory	☒ 10	_____ Below Average Performance
☒ Basic	☒ 11	_____ Average Performance
_____ Advanced	_____ 12	_____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Steering and Suspension

Author(s): Remling Edition I Copyright Date 1978

Publisher: John Wiley and Sons Cost \$14.00

Pages used: 2-1 thru 2-25

COMMENTS: Content _____ Organization Developmental
Clarity _____ Readability 9th grade level
Illustrations 30 Length 25 pages
Motivational Qualities: _____
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (disc brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-02ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☒ Workbook

Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive MaintenanceAuthor(s): RemlingEdition I Copyright Date 1981Publisher: John Wiley and SonsCost \$14.00Pages used: 9-1 thru 9-32

COMMENTS:

Content _____

Organization Developmental

Clarity _____

Readability 9th grade levelIllustrations 49Length 32 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Intro. to Auto Mechanics
MODULE Wheel Bearing Service Instructor John Remling
TASK Repack front wheel bearings (disc brakes) Phone Number (914) 761-3400
1979-1980 Task # 01-02-02 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory	☒ 10	_____ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
_____ Advanced	_____ 12	_____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Automotive Chassis and Body

Author(s): Crouse and Anglin Edition 5 Copyright Date 1976
Publisher: McGraw-Hill Cost _____
Pages used: 110

COMMENTS: Content Less than one page Organization _____
Clarity _____ Readability _____
Illustrations 1 Length 1
Motivational Qualities: _____
Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address So. Westchester BOCESUNIT Intro. to Auto MechanicsMODULE Wheel Bearing ServiceInstructor John RemlingTASK Repack front wheel bearings (disc brakes)Phone Number (914) 761-34001979-1980 Task # 01-02-02ISSOE Region 3-S

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☒ Workbook

Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: BrakesAuthor(s): Remling

Edition _____

Copyright Date 1978Publisher: John Wiley and SonsCost \$12.00Pages used: 4-1 thru 4-23 & 9-1 thru 9-28COMMENTS: Content CompleteOrganization Developmental

Clarity _____

Readability 9th grade levelIllustrations 76Length 51 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Steuben/Allegheny BOCESUNIT Chassis & FrameMODULE Drum BrakesInstructor Michael WarrenTASK Remove & replace brake shoesPhone Number (607) 324-78831979-1980 Task # 02-01-01ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☒ X Audio Visual Material (Describe) color filmstrips (50-70 frames) & cassette (7-14 min.)☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: The Hydraulic Brake System Explained

Author(s): _____

Edition _____

Copyright Date _____

Publisher: Bergwall Productions

Cost _____

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions _____

Quizzes _____

Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Steuben/Allegheny BOCESUNIT Chassis & FrameMODULE Drum BrakesInstructor Michael WarrenTASK Repair faulty parking brake cable assemblyPhone Number (607) 324-78831979-1980 Task # 02-01-02ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☐ Basic ☐ 11☐ Average Performance☐ Advanced ☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☒ X Audio Visual Material (Describe) color filmstrip (50-70 frames) & cassette (7-14 min.)☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: The Hydraulic Brake System Explained

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Bergwall Productions Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Steuben/Allegheny BOCESUNIT Chassis & FrameMODULE Drum BrakesInstructor Michael WarrenTASK Repair faulty parking brake cable assemblyPhone Number (607) 324-78831979-1980 Task # 02-01-02ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:Individual Instruction Handicapped (Describe)Group Instruction Other (Describe)INSTRUCTIONAL LEVEL(S):GRADE:ABILITY:Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average PerformanceMATERIALS USED:Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Instructor Compiled hand-out

Author(s): _____ Edition _____ Copyright Date _____

Publisher: _____ Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T BOCES
UNIT Chassis & Frame
MODULE Suspension Instructor Ronald Dunbar
TASK Remove and replace shock absorbers Phone Number (607) 739-3581
1979-1980 Task # 02-04-01 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):	GRADE:	ABILITY:
____ Introductory	____ 10	____ Below Average Performance
____ Basic	____ 11	____ Average Performance
____ Advanced	____ 12	____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
X Audio Visual Material (Describe) Filmstrip
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Shock Absorber Facts (Session No. 70-3)
Author(s): _____ Edition _____ Copyright Date _____
Publisher: Ross Roy, Inc. Detroit, MI Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address S-C-T BOCESUNIT Chassis & FrameMODULE SuspensionInstructor Ronald DunbarTASK Remove & replace ball jointsPhone Number (607) 739-35811979-1980 Task # 02-04-05ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☒ Audio Visual Material (Describe) Film strips☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: The Front End Explained

Author(s): _____

Edition _____

Copyright Date _____

Publisher: Bergwall Productions, Inc.

Cost _____

Pages used: _____

COMMENTS: Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions _____

Quizzes _____

Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address S-C-T BOCESUNIT Chassis & FrameMODULE SuspensionInstructor Ronald DunbarTASK Remove & replace ball jointsPhone Number (607) 739-35811979-1980 Task # 02-04-05ISSOE Region II

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☒ X Audio Visual Material (Describe) video tape☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: How to Be a Tread Saver - Videotape Telecom V12352

Author(s): _____

Edition _____

Copyright Date _____

Publisher: _____

Cost _____

Pages used: _____

COMMENTS: Content

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions _____

Quizzes _____

Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Coopers Career Center
UNIT Chassis & Frame
MODULE Alignment Instructor Roger Alderman
TASK Align front end (eccentric cam) Phone Number (607) 962-3175
1979-1980 Task # 02-06-N ISSOE Region 11
1980-1981 Task # V-TECS Number

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):	GRADE:	ABILITY:
<u> </u> Introductory	<u> </u> 10	<u> </u> Below Average Performance
☒ Basic	<u> </u> 11	☒ Average Performance
<u> </u> Advanced	<u> </u> 12	<u> </u> Above Average Performance

MATERIALS USED:

 Textbook Workbook Other Printed Material (Describe)
 Audio Visual Material (Describe)
☒ Simulations/Demonstrations Training aid for demo's
 Other (Equipment, Supplies, Etc.)

Title: VE-10D Caster-Chamber Simulator

Author(s): Edition Copyright Date

Publisher: Snap On Tools 119 Falso Drive Syracuse, NY 13211 Cost

Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Coopers Career Center
UNIT Chassis & Frame
MODULE Alignment Instructor Roger Alderman
TASK Align front end (shim-type) Phone Number (607) 962-3175
1979-1980 Task # 02-06-N ISSOE Region 11
1980-1991 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory _____ 10 _____ Below Average Performance
____ Basic _____ ☒ 11 _____ ☒ Average Performance
____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____ Training aid for demo's _____
____ Other (Equipment, Supplies, Etc.) _____

Title: VE-12B Control Arm Shim Adjustment Visual Training Aid

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Snap On Tools 119 Falso Drive Syracuse, NY 13211 Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Effective for student reference while performing alignment job.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Coopers Career Center
UNIT Chassis & Frame
MODULE Alignment Instructor Roger Alderman
TASK Align the front end (shim-type) Phone Number (607) 962-3175
1979-1980 Task # 02-06-N ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☐ 10	☐ Below Average Performance
☒ Basic	☐ 11	☒ Average Performance
☐ Advanced	☐ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: SM-215 Caster-Chamber Adjustment Chart

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Snap On Tools 119 Falso Drive Syracuse, NY 13211 Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: Sliding control arm shows caster-chamber change.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Coopers Career Center
UNIT Chassis & Frame
MODULE Alignment Instructor Roger Alderman
TASK Align the front end (elongated slot) Phone Number (607) 962-3175
1979-1980 Task # 02-06-N ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☐ 10	☐ Below Average Performance
☒ Basic	☐ 11	☒ Average Performance
☒ Advanced	☐ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations Training aid for demonstration
☐ Other (Equipment, Supplies, Etc.) _____

Title: VE-11A Caster-Chamber, Toe Visual Training Aid

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Snap On Tools 119 Falso Drive Syracuse, NY 13211 Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Power Plant
MODULE Liquid Cooling Instructor John Remling
TASK Inspect & test a cooling system Phone Number (914) 761-3400
1979-1980 Task # 03-01-01 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☒ 10 _____ Below Average Performance
☒ Basic ☒ 11 _____ Average Performance
_____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Auto Mechanics
Author(s): W. Croure Edition 8 Copyright Date 1980
Publisher: McGraw-Hill Cost _____
Pages used: 234-242

COMMENTS: Content Superficial Organization _____
Clarity _____ Readability _____
Illustrations 16 Length 9 pages
Motivational Qualities _____
Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Power Plant
MODULE Storage and Delivery Instructor John Remling
TASK Replace a fuel filter Phone Number (914) 761-3400
1979-1980 Task # 03-03-N ISSOE Region 3-5
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory
☒ Basic
_____ Advanced

GRADE:

☒ 10
☒ 11
_____ 12

ABILITY:

_____ Below Average Performance
☒ Average Performance
_____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive Maintenance

Author(s): Remling Edition I Copyright Date 1981

Publisher: John Wiley and Sons Cost \$14.00

Pages used: 7-23 thru 7-25

COMMENTS: Content _____ Organization Developmental
Clarity _____ Readability 9th grade level
Illustrations 4 Length 3 pages
Motivational Qualities _____
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Power Plant
MODULE Primary Circuit Instructor John Remling
TASK Replace and/or adjust primary circuit components Phone Number (914)761-3400
1979-1980 Task # 03-05-02 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☒ 10 _____ Below Average Performance
☒ Basic ☒ 11 _____ ☒ Average Performance
_____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive Maintenance

Author(s): Remling Edition I Copyright Date 1981

Publisher: John Wiley and Sons Cost \$14.00

Pages used: 13-1 thru 13-36

COMMENTS: Content Complete Organization Developmental

Clarity _____ Readability 9th grade level

Illustrations 55 Length 36 pages

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Power Plant
MODULE Secondary Circuit Instructor John Remling
TASK Service Secondary Ignition Components Phone Number (914) 761-3400
1979-1980 Task # 03-06-01 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory ____ 10 ____ Below Average Performance
____ Basic ____ 11 ____ Average Performance
____ Advanced ____ 12 ____ x Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Chilton's Manual
Author(s): _____ Edition _____ Copyright Date 1980
Publisher: _____ Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address So. Westchester BOCES
UNIT Power Plant
MODULE Secondary Circuit Instructor John Remling
TASK Service secondary ignition components Phone Number (914) 761-3400
1979-1980 Task # 03-06-01 ISSOE Region 3-S
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory	☒ 10	_____ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
_____ Advanced	_____ 12	_____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Basic Automotive Maintenance

Author(s): Remling Edition _____ Copyright Date 1981

Publisher: John Wiley and Sons Cost \$14.00

Pages used: 12-1 thru 12-41

COMMENTS: Content _____ Organization Developmental
Clarity _____ Readability 9th grade level
Illustrations 80 Length 41 pages
Motivational Qualities _____
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Hewes BOCES
UNIT Power Plant Ashville, NY
MODULE Electronic Ignition Instructor R.W. Tynan
TASK Diagnose Electronic Ignition System Phone Number (716) 763-1801
(Autolite)
1979-1980 Task # 03-08-01 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory _____ 10 _____ Below Average Performance
☒ Basic ☒ 11 ☒ Average Performance
_____ Advanced ☒ 12 _____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Auto Mechanics FundamentalAuthor(s): Stockel Edition VI Copyright Date 1977Publisher: _____ Cost \$13.50Pages used: Whole Book

COMMENTS: Content Good Organization Could be better
Clarity Good Readability Good
Illustrations Excellent Length Good
Motivational Qualities Low
Includes: _____ Student Directions ☒ Quizzes _____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantAshville, NYMODULE Electronic IgnitionInstructor R.W. TynanTASK Diagnose an Autolite Electronic Ignition SystemPhone Number (716) 763-18011979-1980 Task # 03-08-01ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☒ 11☒ Average Performance☐ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☒ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Automotive EncyclopediaAuthor(s): TopoldtEdition VI Copyright Date 1977Publisher: Goodheart and WillcoxCost \$13.50Pages used: Whole bookCOMMENTS: Content GoodOrganization Could be betterClarity GoodReadability GoodIllustrations ExcellentLength GoodMotivational Qualities LowIncludes: ☐ Student Directions ☒ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Hewes BOCES
UNIT Power Plant Ashville, NY
MODULE Electronic Ignition Instructor R.W. Tynan
TASK Diagnose an Autolite Elec. Ign. System Phone Number (716) 763-1801
1979-1980 Task # 03-08-01 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):	GRADE:	ABILITY:
____ Introductory	____ 10	____ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
____ Advanced	☒ 12	____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook ☒ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Chilton Service Manual
Author(s): _____ Edition 1978 Copyright Date _____
Publisher: Chilton Publishing Co. Cost \$22.50
Pages used: _____

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Good Length Good
Motivational Qualities None
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: A professional mechanics text - Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Hewes BOCES
UNIT Power Plant Ashville, NY
MODULE Electronic Ignition Instructor R.W. Tynan
TASK Diagnose an Autolite Elec. Ign. System Phone Number (716) 763-1801
1979-1980 Task # 03-08-01 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory	____ 10	____ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
____ Advanced	☒ 12	____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook ☒ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Service Manual

Author(s): _____ Edition 1978 Copyright Date _____
Publisher: Motors Publishing Co. Cost _____
Pages used: _____

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Good Length Good
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Professional Service Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantMODULE Electronic IgnitionInstructor R.W. TynanTASK Remove & replace faulty components of
of an autolite elec. ign. systemPhone Number (716) 763-18011979-1980 Task # 03-08-02ISSOE Region 131980-1981 Task # V-TECS Number

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S): GRADE: ABILITY:

Introductory 10 Below Average Performance☒ Basic ☒ 11 Average PerformanceAdvanced ☒ 12 Above Average Performance

MATERIALS USED:

☒ Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Auto Mechanics FundamentalsAuthor(s): Stockel Edition 1969 Copyright Date Publisher: Cost Pages used: BookCOMMENTS: Content Good Organization GoodClarity Good Readability GoodIllustrations Good Length GoodMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantAshville, NYMODULE Electronic IgnitionInstructor R.W. TynanTASK Remove & replace faulty components of an autolite elec. ign. systemPhone Number (716) 763-18011979-1980 Task # 03-08-02ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____☒ Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average Performance☒ Basic ☒ 11 ☒ Average PerformanceAdvanced ☒ 12 Above Average Performance

MATERIALS USED:

☒ Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____☒ Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Automotive EncyclopediaAuthor(s): Toboldt Edition _____ Copyright Date 1977Publisher: Goodheart & Willcox Cost _____Pages used: 1 book _____COMMENTS: Content Good Organization GoodClarity Good Readability GoodIllustrations Good Length GoodMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantMODULE Electronic IgnitionInstructor R.W. TynanTASK Remove & replace faulty components of an autolite elec. ign. systemPhone Number (716) 763-18011979-1980 Task # 03-08-02ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory☐ 10☒ Basic☒ 11☐ Advanced☒ 12

ABILITY:

☐ Below Average Performance☒ Average Performance☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☒ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Chilton Service ManualAuthor(s): _____ Edition _____ Copyright Date 1978Publisher: Chilton Pub. Co.

Cost _____

Pages used: _____

COMMENTS: Content

Organization

Clarity

Readability

Illustrations

Length

Motivational Qualities

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: A Profession Edition Service Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Hewes BOCES
UNIT Power Plant Ashville, NY
MODULE Electronic Ignition Instructor R.W. Tynan
TASK Remove & replace faulty components of an autolite elec. ign. system Phone Number (716) 763-1801
1979-1980 Task # 03-08-02 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory	_____ 10	_____ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
_____ Advanced	☒ 12	_____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook ☒ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Service ManualAuthor(s): _____ Edition 1978 Copyright Date _____Publisher: Motors Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: A Professional Service Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantMODULE Electronic IgnitionInstructor R.W. TynanTASK Diagnose a Chrysler Elec. Ign. System Phone Number (716) 763-18011979-1980 Task # 03-08-03ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☒ Basic ☒ 11☒ Average Performance☐ Advanced ☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☒ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Auto Mechanics FundamentalsAuthor(s): Stockel Edition _____ Copyright Date 1969

Publisher: _____ Cost _____

Pages used: _____

COMMENTS: Content Good Organization GoodClarity Good Readability GoodIllustrations Good Length GoodMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address Hewes BOCES
UNIT Power Plant Ashville, NY
MODULE Electronic Ignition Instructor R.W. Tynan
TASK Diagnose a Chrysler Elec. Ign. System Phone Number (716) 763-1801
1979-1980 Task # 03-08-03 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory _____ 10 _____ Below Average Performance
☒ Basic ☒ 11 _____ Average Performance
_____ Advanced ☒ 12 _____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook ☒ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Chilton Service Manual
Author(s): _____ Edition 1978 Copyright Date _____
Publisher: _____ Cost _____
Pages used: _____

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Good Length Good
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids

Teacher Comments: A Profession Service Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address Hewes BOCESUNIT Power PlantAshville, NYMODULE Electronic IgnitionInstructor R.W. TynanTASK Diagnose a Chrysler Elec. Ign. System Phone Number (716) 763-18011979-1980 Task # 03-08-03ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____x Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10Below Average Performancex Basic x 11x Average PerformanceAdvanced x 12Above Average Performance

MATERIALS USED:

Textbook Workbook x Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Motors Service ManualAuthor(s): _____ Edition 1978 Copyright Date _____Publisher: Motors Cost \$22.50

Pages used: _____

COMMENTS: Content Good Organization GoodClarity Good Readability GoodIllustrations Good Length Good

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher AidsTeacher Comments: A Professional Service Manual



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics

School Name and Address BOCES North

UNIT Power Plant

MODULE Short Block

Instructor Ted Bell

TASK Remove & replace timing gear and camshaft

Phone Number (716) 699-2382

1979-1980 Task # 03-11-N

ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction

Handicapped (Describe)

Group Instruction

Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory

10

Below Average Performance

Basic

11

Average Performance

Advanced

12

Above Average Performance

MATERIALS USED:

Textbook

Workbook

Other Printed Material (Describe)

Audio Visual Material (Describe)

Simulations/Demonstrations

Other (Equipment, Supplies, Etc.)

Title: (Demonstration) Short Block

Author(s): _____

Edition _____

Copyright Date _____

Publisher: GMC (Short Block)

Cost _____

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions

Quizzes

Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address BOCES NorthUNIT Power PlantMODULE Short BlockInstructor Ted BellTASK Remove & replace timing gear and camshaftPhone Number (716) 699-23821979-1980 Task # 03-11-NISSOE Region 131980-1981 Task # V-TECS Number

MATERIALS BEST SUITED FOR:

Individual InstructionHandicapped (Describe)Group InstructionOther (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory10Below Average PerformanceBasic11Average PerformanceAdvanced12Above Average Performance

MATERIALS USED:

TextbookWorkbookOther Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Automotive EncyclopediaAuthor(s): William K. Toboldt & JohnsonEdition 6Copyright Date 1970Publisher: Goodheart-WillcoxCost Pages used: 88 to 89

COMMENTS:

Content

Organization

Clarity

Readability

Illustrations

Length

Motivational Qualities

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address BOCES North
UNIT Power Plant
MODULE Short Block Instructor Ted Bell
TASK Service Pistons Phone Number (716) 699-2382
1979-1980 Task # 03-11-02 ISSOE Region 13
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory _____ 10 _____ Below Average Performance
_____ Basic _____ 11 _____ Average Performance
_____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: (Demonstration) Short Block

Author(s): _____ Edition _____ Copyright Date _____
Publisher: GMC (A Short Block) Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address BOCES NorthUNIT Power PlantMODULE Short BlockInstructor Ted BellTASK Service PistonsPhone Number (716) 699-23821979-1980 Task # 03-11-02ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory10Below Average PerformanceBasic11Average PerformanceAdvanced12Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Automotive EncyclopediaAuthor(s): William K. Toboldt & Barry Johnson Edition 6 Copyright Date 1962Publisher: Goodheart-Willcox Cost _____Pages used: 59 to 64

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address BOCES NorthUNIT Power PlantMODULE Short BlockInstructor Ted BellTASK Service PistonsPhone Number (716) 699-23821979-1980 Task # 03-11-02ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10 ☐ Below Average Performance☐ Basic ☐ 11 ☐ Average Performance☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Piston, Rod, Rings

Author(s): _____ Edition _____ Copyright Date _____

Publisher: CMC Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Used for demonstration



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T- BOCES
UNIT Electrical
MODULE Lights Instructor Richard Merritt
TASK Repair defects in lighting system Phone Number (607) 739-3581
1979-1980 Task 04-01-02 ISSOE Region 11
1980-1981 Task # ✓ V-TECS Number

MATERIALS BEST SUITED FOR:

 Individual Instruction Handicapped (Describe)
 Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

<u> </u> Introductory	<u> </u> 10	<u> </u> Below Average Performance
<u> </u> Basic	<u> </u> 11	<u> </u> Average Performance
<u> </u> Advanced	<u> </u> 12	<u> </u> Above Average Performance

MATERIALS USED:

 Textbook Workbook Other Printed Material (Describe)
 Audio Visual Material (Describe)
 Simulations/Demonstrations
 x Other (Equipment, Supplies, Etc.) mock-up of fuse panel

Title:

Author(s): Instructor Edition Copyright Date

Publisher: Cost

Pages used:

COMMENTS: Content Organization

Clarity Readability

Illustrations Length

Motivational Qualities

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T BOCES
UNIT Electrical
MODULE Storage Battery Instructor Richard Merritt
TASK Jump start an engine with a service battery Phone Number (607) 739-3581
1979-1980 Task # 04-02-01 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory
____ Basic
____ Advanced

GRADE:

____ 10
____ 11
____ 12

ABILITY:

____ Below Average Performance
____ Average Performance
____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ☒ Other Printed Material (Describe) pamphlet
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Jump Starting the Correct Way
Author(s): N.A.P.A. Handout - Form no. 44-344B Edition _____ Copyright Date 1979
Publisher: Globe Union Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T BOCES
UNIT Electrical
MODULE Batteries Instructor Richard Merritt
TASK Test and service battery Phone Number (607) 739-3581
1979-1980 Task # 04-02-02 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory ____ 10 ____ Below Average Performance
____ Basic ____ 11 ____ Average Performance
____ Advanced ____ 12 ____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ x Audio Visual Material (Describe) ____ Filmstrip _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Let's Talk Energizers and Batteries
Author(s): _____ Edition _____ Copyright Date _____
Publisher: Delco-Remy Div. GM Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address S-C-T BOCESUNIT ElectricalMODULE BatteryInstructor Richard MerrittTASK Test and service batteryPhone Number (607) 739-35811979-1980 Task # 04-02-02ISSOE Region 11

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____INSTRUCTIONAL LEVEL(S):GRADE:ABILITY:Introductory 10Below Average PerformanceBasic 11Average PerformanceAdvanced 12Above Average PerformanceMATERIALS USED:Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____x Other (Equipment, Supplies, Etc.) cut away battery

Title: _____

Author(s): instructor produced Edition Copyright Date _____Publisher: _____ Cost _____

Pages used: _____

COMMENTS: Content Organization _____Clarity Readability _____Illustrations Length _____Motivational Qualities _____Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T BOCES
UNIT Electrical
MODULE Charging Systems Instructor Lee Cannon
TASK Repair a faulty charging system Phone Number (607) 739-3581
1979-1980 Task # 04-03-01 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory	____ 10	____ Below Average Performance
____ Basic	____ 11	____ Average Performance
____ Advanced	____ 12	____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Auto Mechanics
Author(s): Glenn Edition _____ Copyright Date 1976
Publisher: Charles A. Bennett, Inc. Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto Mechanics School Name and Address S-C-T BOCES
UNIT Electrical
MODULE Starting System Instructor Lee Cannon
TASK Repair a faulty starting system Phone Number (607) 739-3581
1979-1980 Task # 04-04-01 ISSOE Region 11
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory _____ 10 _____ Below Average Performance
_____ Basic _____ 11 _____ Average Performance
_____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) filmstrip and record
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: _____

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Jam Handy for Delco Remy Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Auto MechanicsSchool Name and Address BOCES NorthUNIT Body MechanicalMODULE Body AdjustmentsInstructor Ted BellTASK Align a HoodPhone Number (716) 699-23821979-1980 Task # 06-01-05ISSOE Region 13

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10. Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Automotive Collision WorkAuthor(s): Venk, Spicer, Davis Edition Copyright DatePublisher: Goodheart-Willcox Cost

Pages used: _____

COMMENTS: Content OrganizationClarity ReadabilityIllustrations Length

Motivational Qualities

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____

AUTOMOBILE BODY REPAIRS



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandor-DillonUNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Align hood or deck panelPhone Number (518) 942-66911979-1980 Task # 02-01-01ISSOE Region 51980-1981 Task # 01-01-01V-TECS Number 2

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☒ Basic ☒ 11☒ Average Performance☒ Advanced ☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) Auto Body & Rec. Car☐ Audio Visual Material (Describe) Opaque Proj.☐ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Collision Repair GuideAuthor(s): Robert MacPherson Edition _____ Copyright Date 1971Publisher: McGraw Hill Cost about \$5 when Purch.Pages used: Ch. 4 P. 152 to 180COMMENTS: Content All Phases Organization _____Clarity excellent Readability goodIllustrations clear drawing & Photos Length 257 PagesMotivational Qualities AverageIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Because of depth and detail I use this book for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Align Hood or Deck PanelPhone Number (518) 942-66911979-1980 Task # 02-01-01ISSOE Region 51980-1981 Task # 01-01-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☐ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Motors Estimating GuideAuthor(s): David Lewis Ed.

Edition _____

Copyright Date _____

Publisher: Hearst CorporationCost about \$80 per year

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions _____

Quizzes _____

Teacher Aids _____

Teacher Comments: The Crash Book is used in this instance for checking the flat rate.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Align hood or deck panelPhone Number (518) 942-66911979-1980 Task # 02-01-01ISSOE Region 51980-1981 Task # 01-01-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☐ 10 ☐ Below Average Performance☐ Basic ☒ 11 ☒ Average Performance☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

Auto Body and

☒ Textbook ☒ Workbook ☒ Other Printed Material (Describe) Recond. Car.☒ Audio Visual Material (Describe) Opaque Projector (Magazines etc.)☒ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone, Howard W. Sams Edition 1st Copyright Date 1971Publisher: Bobbs Merrill Cost \$18.00 per setPages used: 332-342COMMENTS: Content All phases Organization fairClarity exceptional Readability clearIllustrations Clear Photographs Length 477 pagesMotivational Qualities goodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Very good text book for complete repair. Guide test questions at end of
each unit. Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Saratoga/Warren BOCES
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instructor Herb Mayo, Vince Riggi, Art Wadsworth
TASK Remove & Replace Bumper Phone Number (518) 584-1211
1979-1980 Task # 02-01-05 ISSOE Region 4
1980-1981 Task # 01-01-03 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☒ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Manufacturer's (GM) publication on EAB unitsAuthor(s): General Motors publication Edition _____ Copyright Date _____Publisher: Tech Manual Cost _____Pages used: all applicable areas

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Send to General Motors Parts DivisionPublication Processing CenterGeneral Motors Photographic465 West MilwaukeeDetroit, Michigan 48202



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instructor Lawrence J. Young
TASK Remove and replace bumper Phone Number (518) 942-6691
1979-1980 Task # 02-01-06 ISSOE Region 5
1980-1981 Task # 01-01-03 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory	____ 10	____ Below Average Performance
____ Basic	☒ 11	☒ Average Performance
____ Advanced	☒ 12	____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide
Author(s): Robert MacPherson Edition _____ Copyright Date 1971
Publisher: McGraw-Hill Cost about \$5 when new
Pages used: 259

COMMENTS: Content All phases Organization _____
Clarity excellent Readability good
Illustrations Clear Drawings, Photos Length 257 Pages
Motivational Qualities: Average
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of the depth and detail in this book I have used
for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instructor Lawrence J. Young
TASK Remove and replace bumper Phone Number (518) 942-6691
1979-1980 Task # 02-01-06 ISSOE Region 5
1980-1981 Task # 01-01-03 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
☒ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

____ Advanced

GRADE:

____ 10

☒ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Crash Estimating Guide

Author(s): David Lewis Ed.

Edition _____

Copyright Date _____

Publisher: Hearst Corporation

Cost about \$80 per year

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustration _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: The Crash book is used for checking flat rate.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove and replace bumperPhone Number (518) 942-66911979-1980 Task # 02-01-06ISSOE Region 51980-1981 Task # 01-01-03

V-TECS Number _____

MATERIALS BEST SUITED FOR:

 Individual Instruction Handicapped (Describe) _____ x Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

 x Introductory 10 Below Average Performance Basic x 11 Average Performance Advanced x 12 Above Average Performance

MATERIALS USED:

 x Textbook x Workbook Other Printed Material (Describe) _____ Audio Visual Material (Describe) _____ Simulations/Demonstrations Live _____ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone, H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00 per setPages used: 251-257 Unit 16COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Photos Length 477 PagesMotivational Qualities: AverageIncludes: x Student Directions x Quizzes x Teacher AidsTeacher Comments: Very good text book for a complete guide. Test questions at end of
each unit. Good for beginners, also has instructors guide.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instructor Lawrence J. Young
TASK Remove and install door (new) Phone Number (518) 942-6691
1979-1980 Task # 02-01-02 ISSOE Region 5
1980-1981 Task # 01-01-04 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

____ Advanced

GRADE:

____ 10

____ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) Auto Body & Rec. Car
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide

Author(s): Robert MacPherson Edition _____ Copyright Date 1971

Publisher: McGraw Hill Cost About \$5.00

Pages used: Ch 5 183-204

COMMENTS: Content All Phases Organization _____
Clarity Excellent Readability _____
Illustrations Clear drawings & Photos Length 257 Pages
Motivational Qualities Averages
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail I use this book for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install door (new)Phone Number (518) 942-66911979-1980 Task # 02-01-02ISSOE Region 51980-1981 Task # 01-01-04

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____x Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

x Introductory 10Below Average PerformanceBasic x 11x Average PerformanceAdvanced 12Above Average Performance

MATERIALS USED:

x Textbook x Workbook Other Printed Material (Describe) Auto Body & Rec. Car.Audio Visual Material (Describe) OpaqueSimulations/Demonstrations LiveOther (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00Pages used: Unit 18 p. 287-301COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Photos Length 477 p.Motivational Qualities GoodIncludes: x Student Directions x Quizzes x Teacher AidsTeacher Comments: Very good text for complete repair guide. Test questions for each
unit in work book and inst. manuel with answers. Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instructor Lawrence J. Young
TASK Remove & install door (new) Phone Number (518) 942-6691
1979-1980 Task # 02-01-02 ISSOE Region 5
1980-1981 Task # 01-01-04 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory
☒ Basic
____ Advanced

GRADE:

____ 10
☒ 11
☒ 12

ABILITY:

____ Below Average Performance
☒ Average Performance
____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Crash Estimating Guide

Author(s): David Lewis, Ed. Edition _____ Copyright Date _____

Publisher: Hearst Corporation Cost about \$80.00 per year

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities: _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Crash book used for checking flat rate.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install door (used)Phone Number (518) 942-66911979-1980 Task # 02-01-02ISSOE Region 51980-1981 Task # 01-01-05

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☐ 10 ☐ Below Average Performance
☐ Basic ☒ 11 ☒ Average Performance
☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☐ Other Printed Material (Describe) Auto Body & Rec.
☐ Audio Visual Material (Describe) Opaque Proj.
☐ Simulations/Demonstrations Live
☐ Other (Equipment, Supplies, Etc.) _____

Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00Pages used: 287- 301

COMMENTS: Content All Phases Organization Good
Clarity excellent Readability Good
Illustrations Photos Length 477p.
Motivational Qualities _____
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Very good for complete repair guide. Test questions for each unit
in work book with inst. manuel with answers. Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install door (used)Phone Number (518) 942-66911979-1980 Task # 02-01-02ISSOE Region 51980-1981 Task # 01-01-05

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☐ Basic ☒ 11☒ Average Performance☐ Advanced ☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Motors Crash Estimating GuideAuthor(s): David Lewis, Ed. Edition _____ Copyright Date _____Publisher: Hearst Corporation Cost \$80 per year

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Crash book used for checking flat rate.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install door (used)Phone Number (518) 942-66911979-1980 Task # 02-01-02ISSOE Region 51980-1981 Task # 01-01-05

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☒ Basic☐ 11☒ Average Performance☐ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations ☐ Live☐ Other (Equipment, Supplies, Etc.) _____Title: Collision Repair GuideAuthor(s): Robert MacPherson

Edition _____

Copyright Date 1971Publisher: McGraw-HillCost about \$5.00Pages used: Ch. 5 183 to 204COMMENTS: Content All PhasesOrganization GoodClarity ExcellentReadability GoodIllustrations clear, drawings, photos Length 257 PagesMotivational Qualities AverageIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Because of depth and detail I use this book for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install fenderPhone Number (518) 942-66911979-1980 Task # 02-01-03ISSOE Region 51980-1981 Task # 01-01-06

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10 ☐ Below Average Performance☒ Basic ☐ 11 ☒ Average Performance☐ Advanced ☒ 12 ☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Collision Repair GuideAuthor(s): Robert MacPherson Edition _____ Copyright Date 1971Publisher: McGraw Hill Cost About \$5.00Pages used: Ch. 5. p. 183-204COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Drawings and Photos Length 257 PagesMotivational Qualities averageIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Because of depth & detail I use this book for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Body Repair & AlignmentInstructor Lawrence J. YoungTASK Remove & install fenderPhone Number (518) 942-66911979-1980 Task # 02-01-03ISSOE Region 51980-1981 Task # 01-01-06

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☐ Basic ☒ 11☒ Average Performance☐ Advanced ☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☐ Other Printed Material (Describe) Auto Body and
Recond. Car☐ Audio Visual Material (Describe) Opaque Projector☐ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00Pages used: 355COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Photos Length 477 pagesMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Good text for complete repair, test questions for each unit in workbook
and instructors manuel with test answers, Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Body Repair & Alignment Instr. Lawrence J. Young
TASK Remove & install fender Phone No. (818) 942-6691
1979-1980 Task # 02-01-03 ISSOE Region 5
1980-1981 Task # 01-01-06 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
☒ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

____ Advanced

GRADE:

____ 10

☒ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Crash Estimating Guide

Author(s): David Lewis Editor Edition _____ Copyright Date _____

Publisher: Hearst Corporation Cost \$80 per year

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: The Crash book is used in this instance in checking flat rate prices.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Body Repair & AlignmentMODULE Metalwork & WeldingInstructor Lawrence J. YoungTASK Straighten damaged body panelPhone Number (518) 942-66911979-1980 Task # 02-02-01ISSOE Region 51980-1981 Task # 01-02-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☐ 10 ☐ Below Average Performance☐ Basic ☒ 11 ☒ Average Performance☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) Opaque Proj.☒ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00Pages used: 308-327COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Photos Length 477 pagesMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Good text for complete repair, test questions for each unitin work book, and Insturctors Manuel with test answers. Coof forbeginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Straighten damaged body panel Phone Number (518) 942-6691
1979-1980 Task # 02-02-01 ISSOE Region 5
1980-1981 Task # 01-02-01 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
☒ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

☒ Advanced

GRADE:

____ 10

____ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) Opaque Proj.
____ Simulations/Demonstrations live
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide

Author(s): Robert MacPherson Edition _____ Copyright Date 1971

Publisher: McGraw Hill Cost About \$5.00

Pages used: 4 to 21 22 to 56

COMMENTS: Content All Phases Organization _____

Clarity excellent Readability good

Illustrations clear drawings, Photos Length 257 pages

Motivational Qualities: _____

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail in this book I use it for

2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Body Repair & Alignment
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Straighten damaged body panel Phone Number (518) 942-6691
1979-1980 Task # 02-02-01 ISSOE Region 5
1980-1981 Task # 01-02-01 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory _____ 10 _____ Below Average Performance
☒ Basic ☒ 11 ☒ Average Performance
____ Advanced ☒ 12 _____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Motors Crash Estimating Guide
Author(s): David Lewis Ed. Edition _____ Copyright Date _____
Publisher: Hearst Corporation Cost \$80 per year
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: The Crash book is used for flat rate prices on new panel for
comparison.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding
TASK Use pick and file method
1979-1980 Task # 02-02-02
1980-1981 Task # 01-02-02

School Name and Address Yandon-Dillon Ed. Ctr.
Instructor Lawrence J. Young
Phone Number (518) 942-6691
ISSOE Region 5
V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory
☒ Basic
☒ Advanced

GRADE:

____ 10
____ 11
☒ 12

ABILITY:

____ Below Average Performance
☒ Average Performance
____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide

Author(s): Robert MacPherson Edition _____ Copyright Date 1971

Publisher: McGraw Hill Cost \$5.00

Pages used: 27 to 46

COMMENTS: Content All Organization _____
Clarity excellent Readability good
Illustrations photos & drawings Length 257 pages
Motivational Qualities good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail I use this book for second year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Use pick and file method Phone Number (518) 942-6691
1979-1980 Task # 02-02-02 ISSOE Region 5
1980-1981 Task # 01-02-02 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory
____ Basic
____ Advanced

GRADE:

____ 10
☒ 11
____ 12

ABILITY:

____ Below Average Performance
☒ Average Performance
____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live
____ Other (Equipment, Supplies, Etc.) _____

Title: Total Auto Body Repair

Author(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976

Publisher: Bobbs Merrill Cost \$18.00

Pages used: 308 to 327

COMMENTS: Content All phases Organization good
Clarity excellent Readability good
Illustrations photos Length 477 pages
Motivational Qualities: good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Very good for complete repair guide. Test questions for each unit
in work book, Instructors manuel with test answers. Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Shrink damaged metal areas using an Phone Number (518) 942-6691
oxy-acetylene torch
1979-1980 Task # 02-02-03 ISSOE Region 5
1980-1981 Task # 01-02-04 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

☒ Advanced

GRADE:

____ 10

____ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide

Author(s): Robert MacPherson Edition _____ Copyright Date 1971

Publisher: McGraw Hill Cost \$5.00

Pages used: p. 81 to 83

COMMENTS: Content All Phases Organization Good

Clarity Excellent Readability Good

Illustrations Photos and Drawings Length 257 Pages

Motivational Qualities Good or average

Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail in this book I use it for second
year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Metalwork & WeldingInstructor Lawrence J. YoungTASK Shrink damaged metal areas using an oxyacetylene torchPhone Number (518) 942-66911979-1980 Task # 02-02-03ISSOE Region 51980-1981 Task # 01-02-04

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☐ 10☐ Below Average Performance☐ Basic ☒ 11☒ Average Performance☐ Advanced ☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations ☐ Live☐ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs and Merrill Cost \$18.00Pages used: p 222COMMENTS: Content All Phases Organization GoodClarity Excellent Readability GoodIllustrations Photos Length 477 PagesMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Very good for complete repair, test questions for each unit in workbook, instructor manuel w/test answers.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Fill dented panel with body solder Phone Number (518) 942-6691
1979-1980 Task # 02-02-05 ISSOE Region 5
1980-1981 Task # 01-02-05 V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

Introductory _____ 10
☒ Basic _____ 11
☒ Advanced _____ ☒ 12

ABILITY:

Below Average Performance _____
☒ Average Performance _____
Above Average Performance _____

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
Audio Visual Material (Describe) _____
Simulations/Demonstrations Live _____
Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide
Author(s): Robert MacPherson Edition _____ Copyright Date 1971
Publisher: McGraw Hill Cost \$5.00
Pages used: 89 to 91

COMMENTS: Content All Phases Organization Good
Clarity Excellent Readability Good
Illustrations Photos & Drawing Length 257 Pages
Motivational Qualities Good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail I use this book for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Fill dented panel with body solder Phone Number (518) 942-6691
1979-1980 Task # 02-02-05 ISSOE Region 5
1980-1981 Task # 01-02-05 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
☒ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory
____ Basic
____ Advanced

GRADE:

____ 10
☒ 11
____ 12

ABILITY:

____ Below Average Performance
☒ Average Performance
____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live
____ Other (Equipment, Supplies, Etc.) _____

Title: Total Auto Body Repair
Author(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976
Publisher: Bobbs Merrill Cost \$18.00
Pages used: 346 to 364

COMMENTS: Content All Phases Organization Good
Clarity Excellent Readability Good
Illustrations Photos Length 477 Pages
Motivational Qualities Good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Good complete repair guide, test questions for each unit in workbook
with instructors manual with answers. Good for beginners



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Fill dented panel with plastic body Phone Number (518) 942-6691
Filler
1979-1980 Task # 02-02-04 ISSOE Region 5
1980-1981 Task # 01-02-06 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
☒ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory ____ 10 ____ Below Average Performance
☒ Basic ____ 11 ☒ Average Performance
☒ Advanced ☒ 12 ____ Above Average Performance

MATERIALS USED:

☒ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Collision Repair Guide
Author(s): Robert MacPherson Edition ____ Copyright Date 1971
Publisher: McGraw Hill Cost \$5.00
Pages used: 47 to 56

COMMENTS: Content All Phases Organization Good
Clarity Excellent Readability Good
Illustrations Photos & Drawings Length 257
Motivational Qualities Good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Because of depth and detail in this book I use it for 2nd
year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon
UNIT Sheet Metal & Frame
MODULE Metalwork & Welding Instructor Lawrence J. Young
TASK Fill dented panel with plastic Phone Number (518) 942-6691
body filler
1979-1980 Task # 02-02-04 ISSOE Region 5
1980-1981 Task # 01-02-06 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory

____ Basic

____ Advanced

GRADE:

____ 10

☒ 11

____ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations Live
____ Other (Equipment, Supplies, Etc.) _____

Title: Total Auto Body Repair

Author(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976

Publisher: Bobbs and Merrill Cost \$18.00

Pages used: P. 72

COMMENTS: Content All Phases Organization Good
Clarity Excellent Readability Good
Illustrations Photos Length 477 Pages
Motivational Qualities Good
Includes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: Good for complete repair. Test questions for each unit in workbook.
Instructors manual with answers. Good for beginners.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Sheet Metal & FrameMODULE Metalwork & WeldingInstructor Lawrence J. Young Sr.TASK Remove and replace a weld-in panelPhone Number (518) 942-66911979-1980 Task # 02-02-06ISSOE Region 51980-1981 Task # 01-02-07

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☒ Basic ☒ 11☒ Average Performance☐ Advanced ☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Welding Manuals

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Linde Welding Equipment Cost N. Ch.Pages used: AllCOMMENTS: Content Safety & Welding Organization _____Clarity Good Readability GoodIllustrations drawings Length 15 pagesMotivational Qualities fairIncludes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Used for additional information and safety.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Yandon-Dillon Ed. Ctr.
UNIT Sheet Metal & Frame
MODULE Frame Repair Instructor Lawrence J. Young, Sr.
TASK Inspect body & frame alignment Phone Number (518) 942-6691
1979-1980 Task # 02-01-05 ISSOE Region 5
1980-1981 Task # 01-03-01 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

☒ Advanced

GRADE:

____ 10

☒ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) film slides
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Film Slides

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Bear Mfg. Co. or "applied powers" Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities: _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Used for showing types of frames and types of damage and repair sug.



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body

School Name and Address Yandon-Dillon Ed. Ctr.

UNIT Sheet Metal & Frame

MODULE Frame Repair

Instructor Lawrence J. Young, Sr.

TASK Inspect body and frame alignment

Phone Number (518) 942-6391

1979-1980 Task # 02-01-05

ISSOE Region 5

1980-1981 Task # 01-03-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____

x Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average Performance

x Basic x 11 x Average Performance

x Advanced x 12 Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe) _____

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: measuring gauges guy chart

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Black Hawk & Bear Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: Use guages from Guy Chart. Black Hawk and Bear.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Saratoga/Warren BOCESUNIT Trim and GlassMODULE GlassInstructor Herb Mayo, Vince Riggi, Art WadsworthTASK Replace door windowPhone Number (518) 584-12111979-1980 Task # 01-02-01ISSOE Region 41980-1981 Task # 03-02-04

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☒ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: FOMOCO - TA glass adjustment and alignment

Author(s): _____ Edition _____ Copyright Date _____

Publisher: FOMOCO Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Refer to Ford Service PublicationsPost Office Box 07150Detroit, Michigan 48207



ISSOE MATERIALS REPORTING FORM

COURSE Auto Body School Name and Address Saratoga/Warren BOCES
UNIT Electrical/Mechanical Repairs
MODULE Adjustments & Repairs Instructor Herb Mayo, Vince Riggi, Art Wadsworth
TASK Repair window raising & lowering mechanism. Phone Number (518) 584-1211
1979-1980 Task # 01-03-07 ISSOE Region 4
1980-1981 Task # 04-02-04 TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory	☒ 10	☒ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☒ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) Transparency - overhead
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Transparencys - fabricated by teacher from manual!

Title: GM Manual

Author(s): Fisher Body Division Edition 79 Copyright Date 1978

Publisher: 1978 General Motors Corporation, Litho USA Cost _____

Pages used: All

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: Fisher body manuals are published each year by General Motors on
individual body units. Send to General Motors Part Division
Publication Processing Center
General Motors Photographic
456 West Milwaukee
Detroit, Michigan 48202



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Estimating/OrganizationMODULE EstimatingInstructor Lawrence J. YoungTASK Estimate Cost of RepairsPhone Number (510) 942-66911979-1980 Task # 04-01-01ISSOE Region 51980-1981 Task # 05-01-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10☐ Below Average Performance☒ Basic ☐ 11☒ Average Performance☒ Advanced ☒ 12☐ Above Average Performance

MATERIALS USED

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations Live☐ Other (Equipment, Supplies, Etc.) _____Title: Collision Repair GuideAuthor(s): Robert MacPherson Edition _____ Copyright Date 1971Publisher: McGraw Hill Cost \$5.00Pages used: 251 to 256COMMENTS: Content All Phases Organization GoodClarity excellent Readability GoodIllustrations Photo Drawings Length 257 pagesMotivational Qualities GoodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Because of depth and detail this book is used for 2nd year students.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-DillonUNIT Estimating/OrganizationMODULE EstimatingInstructor Lawrence J. YoungTASK Estimate cost of repairsPhone Number (518) 942-66911979-1980 Task # 04-01-01ISSOE Region 51980-1981 Task # 05-01-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☐ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory _____ 10 _____ Below Average Performance
☒ Basic _____ ☒ 11 _____ ☒ Average Performance
☒ Advanced _____ ☒ 12 _____ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Motors Crash Estimating GuideAuthor(s): David Lewis E. Edition _____ Copyright Date _____Publisher: Hearst Corporation Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: Used for parts, prices, flat rate.



ISSOE MATERIALS REPORTING FORM

COURSE Auto BodySchool Name and Address Yandon-Dillon Ed. Ctr.UNIT Estimating/OrganizationMODULE EstimatingInstructor Lawrence J. YoungTASK Estimate cost of repairsPhone Number (518) 942-66911979-1980 Task # 04-01-01ISSOE Region 51980-1981 Task # 05-01-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☐ 10☐ Below Average Performance☐ Basic ☒ 11☒ Average Performance☐ Advanced ☐ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations ☐ Live _____☐ Other (Equipment, Supplies, Etc.) _____Title: Total Auto Body RepairAuthor(s): L.C. Rhone and H.W. Sams Edition 1st Copyright Date 1976Publisher: Bobbs Merrill Cost \$18.00

Pages used: _____

COMMENTS: Content All phases Organization goodClarity excellent Readability goodIllustrations photos Length 477 pagesMotivational Qualities: GoodIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher AidsTeacher Comments: Good for complete repair, test questions for each unit in work book.Instructors manuel with answers. Good for beginners

CARPENTRY



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough FramingOccupational School, Spencerport, NYMODULE Deck FramingInstructor DownesTASK Install sill sealerPhone Number 16-889-32431979-1980 Task # 04-01-01ISSOE Region 10

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory _____ ☒ 10 _____

_____ Below Average Performance

_____ Basic _____ 11 _____

☒ Average Performance

_____ Advanced _____ 12 _____

_____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____

_____ Audio Visual Material (Describe) _____

☒ Simulations/Demonstrations _____

_____ Other (Equipment, Supplies, Etc.) _____

Title: Modern CarpentryAuthor(s): Willis WagnerEdition 4 Copyright Date 1979Publisher: Goodheart Wilcox Co. Inc.Cost 13.28Pages used: p.114 figure 7-5

COMMENTS: Content _____

Organization _____

Clarity GoodReadability GoodIllustrations Good

Length _____

Motivational Qualities _____

Includes: ☒ Student Directions ☒ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough FramingOccupational School, Spencerport, NYMODULE Deck FramingInstructor DownesTASK Install sill plates

Phone Number _____

1979-1980 Task # 04-01-02ISSOE Region 10

1980-1981 Task # _____

V-TECE Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory10Below Average PerformanceBasic11Average PerformanceAdvanced12Above Average Performance

MATERIALS USED:

X Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Modern CarpentryAuthor(s): Willis Wagner Edition 4 Copyright Date 1979Publisher: Goodheart Wilcox Co. Inc. Cost 13.88Pages used: p.114 figure 7-5

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough FramingOccupational School, Spencerport, NYMODULE Deck FramingInstructor DownesTASK Fabricate bearing beam

Phone Number _____

1979-1980 Task # 04-01-03ISSOE Region 10

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average Performance

MATERIALS USED:

X Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Modern CarpentryAuthor(s): Willis Wagner Edition _____ Copyright Date 1979Publisher: Goodgeart Wilcox E. Inc. Cost 13.88Pages used: p.117, figure 7-10

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities: _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough FramingOccupational School, Spencerport NYMODULE Deck FramingInstructor DownesTASK Set Columns

Phone Number _____

1979-1980 Task # C4-01-05ISSOE Region 10

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10 ☐ Below Average Performance☐ Basic ☐ 11 ☐ Average Performance☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

☒ X Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Modern CarpentryAuthor(s): Willis Wagner Edition 4 Copyright Date 1979Publisher: Goodgeart Wilcox Co. Inc. Cost 13.88Pages used: p.118, figures 7-12, 7-13, 7-14

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough FramingOccupational School, Spencerport, NYMODULE Deck FramingInstructor DownesTASK Install Floor Joists

Phone Number _____

1979-1980 Task # 04-01-07ISSOE Region 10

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction _____ Handicapped (Describe) _____Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory _____ 10 _____ Below Average PerformanceBasic _____ 11 _____ Average PerformanceAdvanced _____ 12 _____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ ☐ Workbook _____ ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Modern CarpentryAuthor(s): Willis Wagner Edition 4 Copyright Date 1979Publisher: Goodheart Wilcox Co. Inc. Cost 13.88Pages used: Unit 7, pp.111-122

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Carpentry

School Name and Address _____

UNIT Rough Framing

Occupational School, Spencerport, NY

MODULE Deck Framing

Instructor Downes

TASK Frame floor openings

Phone Number _____

1979-1980 Task # 04-01-08

ISSOE Region 10

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____

____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory ____ 10

____ Below Average Performance

____ Basic ____ 11

____ Average Performance

____ Advanced ____ 12

____ Above Average Performance

MATERIALS USED:

☒ Textbook ____ Workbook ____ Other Printed Material (Describe) _____

____ Audio Visual Material (Describe) _____

____ Simulations/Demonstrations _____

____ Other (Equipment, Supplies, Etc.) _____

Title: Modern Carpentry

Author(s): Willis Wagner Edition 4 Copyright Date 1979

Publisher: Goodheart Wilcox Co. Inc. Cost 13.88

Pages used: pp. 123, 124

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: _____

COSMETOLOGY



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address New Rochelle High SchoolUNIT Shampoo & Colorless RinsesNew Rochelle, NYMODULE ShampooingInstructor M. BalogTASK Shampoo Lightened HairPhone Number (914) 632-90001979-1980 Task # 02-01-02ISSOE Region 3-S1980-1981 Task # 01-02-03

V-TECS Number: _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic

11

☒ Average Performance☐ Advanced

12

☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☒ Simulations/Demonstrations Teacher Demonstration☒ Other (Equipment, Supplies, Etc.) Shampoo basin, special shampooTitle: Standard Textbook of CosmetologyAuthor(s): Constance V. Kibbe

Edition _____

Copyright Date 1977Publisher: Milam Publishing Company

Cost _____

Pages used: p. 48COMMENTS: Content CompleteOrganization GoodClarity GoodReadability GoodIllustrations ExcellentLength GoodMotivational Qualities PoorIncludes: ☒ Student Directions ☒ Quizzes ☒ Teacher Aids

Teacher Comments: This task is best taught by a teacher demonstration, after a
lesson and lecture have been given on shampooing and types of
shampoos.



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address New Rochelle High SchoolUNIT Shampoo & Colorless RinsesNew Rochelle, NYMODULE Colorless RinsesInstructor M. BalogTASK Give acid (special) rinsePhone Number (914) 632-90001979-1980 Task # 02-01-03ISSOE Region 3-S1980-1981 Task # 01-03-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual InstructionHandicapped (Describe)x Group InstructionOther (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductoryx 10Below Average Performancex Basic11x Average PerformanceAdvanced12Above Average Performance

MATERIALS USED:

x TextbookWorkbookOther Printed Material (Describe)Audio Visual Material (Describe)x Simulations/DemonstrationsTeachers demonstrationOther (Equipment, Supplies, Etc.) Shampoo basin, acid rinseTitle: The Prentice Hall Textbook of CosmetologyAuthor(s): Lorie Hartman

Edition _____

Copyright Date 1976Publisher: Prentice Hall, Inc.

Cost _____

Pages used: _____

COMMENTS: Content Very CompleteOrganization GoodClarity ExcellentReadability AdvancedIllustrations ExcellentLength GoodMotivational Qualities: ExcellentIncludes: x Student Directionsx Quizzesx Teacher AidsTeacher Comments: _____

ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology

School Name and Address McEvoy Ed. Ctr.

UNIT Care of Hands & Feet

Cortland, NY

MODULE Manicuring

Instructor A. Gross

TASK Give a plain manicure

Phone Number (607) 753-9301

1979-1980 Task # 01-01-01

ISSOE Region 9

1980-1981 Task # 05-01-01

V-TECS Number 47

MATERIALS BEST SUITED FOR:

x Individual Instruction	Handicapped (Describe)

x Group Instruction	Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory

10

Below Average Performance

x Basic

x 11

x Average Performance

Advanced

12

Above Average Performance

MATERIALS USED:

x Textbook Workbook x Other Printed Material (Describe) pamphlet

Audio Visual Material (Describe)

Simulations/Demonstrations

Other (Equipment, Supplies, Etc.) _____

Title: Professional "House of Revlon" Manicure Instructions

Author(s):	Edition	Copyright Date
------------	---------	----------------

Publisher: Revlon, Inc. New York, NY Cost

Pages used: 2-5

COMMENTS: Content Organization

Clarity	Readability
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10

Illustrations	Length
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Motivational Qualities :

Includes: **Student Directions** **Quizzes** **Teacher Aids**

Teacher Comments: Used to make step by step job sheets



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address McEvoy Ed. Ctr.UNIT Permanent WavingCortland, NYMODULE Cold wavingInstructor A. GrossTASK Give a cold wavePhone Number (607) 753-93011979-1980 Task # ISSOE Region 91980-1981 Task # 06-01-01V-TECS Number 33

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)x Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average Performancex Basic x 11 Average PerformanceAdvanced 12 x Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)X Audio Visual Material (Describe) video tapeSimulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Permanent Wave V1=2057-11CD 17 minutesAuthor(s): Appalachian BOCES Consortium Edition Copyright Date 1976Publisher: Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length 17 min.Motivational Qualities Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Used after demonstration to emphasize important points



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address McEvoy Ed. Ctr.
UNIT Permanent waving Cortland, NY
MODULE Cold Waving Instructor A. Gross
TASK Give a cold wave Phone Number (607) 753-9301
1979-1980 Task # _____ ISSOE Region 9
1980-1981 Task # 06-01-01 V-TECS Number 33

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

_____ Introductory

☒ Basic

_____ Advanced

GRADE:

_____ 10

☒ 11

_____ 12

ABILITY:

_____ Below Average Performance

☒ Average Performance

_____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Permanent Wave ManualAuthor(s): Helene Curtis Industries Edition _____ Copyright Date _____Publisher: 4401 West North Avenue Chicago, IL 60639 Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Used in theory lessons pertaining to cold waving



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address McEvoy Ed. Ctr.
UNIT Permanent Waving Cortland, NY
MODULE Acid Balanced Heat Wave Instructor A. Gross
TASK Give an acid balanced heat wave Phone Number (607) 753-9301
1979-1980 Task # 04-04-04 ISSOE Region 9
1980-1981 Task # 06 02 01 V-TECS Number

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

Introductory 10
Basic 11
☒ Advanced ☒ 12

ABILITY:

Below Average Performance
Average Performance
☒ Above Average Performance

MATERIALS USED:

Textbook Workbook ☒ Other Printed Material (Describe) direction sheet
Audio Visual Material (Describe)
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Zotos - Warm & Gentle

Author(s): Edition Copyright Date

Publisher: Zotos International, Inc. Darien, CT Cost

Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: Posted on wall as a reminder of step by step procedures



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address McEvoy Ed. Ctr.UNIT Hair StraighteningCortland, NYMODULE Temporary Hair StraighteningInstructor A. GrossTASK Straighten hair thermallyPhone Number (607) 753-93011979-1980 Task # ISSOE Region 91980-1981 Task # 07-01-01V-TECS Number 22

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) ☒ Group Instruction☐ Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) ☒ Audio Visual Material (Describe) Video tape☐ Simulations/Demonstrations ☐ Other (Equipment, Supplies, Etc.) Title: Wet Set Over Pressed HairAuthor(s): Edition Copyright Date 19Publisher: Appalachian BOCES ConsortiumCost Pages used: VI-2054 11C) 18 minutes

COMMENTS:

Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Used in conjunction with lesson before demonstrating pressing.



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address McEvoy Ed. Ctr.UNIT Hair StraighteningCortland, NYMODULE Chemical Hair RelaxersInstructor A. GrossTASK Relax hair with a sodium hydroxide
relaxerPhone Number (607) 753-93011979-1980 Task # ISSOE Region 91980-1981 Task # 07-02-01V-TECS Number 34

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)
x Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average Performance
Basic 11 Average Performance
x Advanced x 12 x Above Average Performance

MATERIALS USED:

Textbook Workbook x Other Printed Material (Describe)
Audio Visual Material (Describe)
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Revlon-Realistic Formula Selector and Timing Guide for Professional PermanentAuthor(s): Creme Relaxer Edition Copyright Date Publisher: Revlon-Realistic Professional Products, Inc. Cost Pages used: Cincinnati, OH 45223

Comments: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: Used to help understand timing according to hair texture and elasticity



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address McEvoy Ed. Ctr.
UNIT Hair Straightening Cortland, NY
MODULE Chemical Hair Relaxers Instructor A. Gross
TASK Relax hair with sodium hydroxide Phone Number (607) 753-9101
relaxer
1979-1980 Task # _____ ISSOE Region 9
1980-1981 Task # 07-02-01 V-TECS Number 34

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☐ 10	☐ Below Average Performance
☐ Basic	☐ 11	☐ Average Performance
☒ Advanced	☒ 12	☒ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) Video tape 30 1/2 minutes color
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Chemical Hair RelaxingAuthor(s): _____ Edition _____ Copyright Date 1976Publisher: Appalachian BOCES Consortium Cost _____Pages used: V1-2189C

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities: _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address McEvoy Ed. Ctr.
UNIT Hair Straightening Cortland, NY
MODULE Chemical Hair Relaxers Instructor A. Gross
TASK Relax hair with a thio type relaxer Phone Number (607) 753-9301
1979-1980 Task # _____ ISSOE Region 9
1980-1981 Task # 07-02-02 V-TECS Number 34

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory☐ Basic☒ Advanced

GRADE:

☐ 10☐ 11☒ 12

ABILITY:

☐ Below Average Performance☐ Average Performance☒ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ ☒ Other Printed Material (Describe) _____
Audio Visual Material (Describe) _____
Simulations/Demonstrations _____
Other (Equipment, Supplies, Etc.) _____

Title: Revlon-Realistic-Formula Selector & Timing Guide for Professional Permanent CremeAuthor(s): Relaxer Edition _____ Copyright Date _____Publisher: Revlon-Realistic Professional Products, Inc. Cost _____Pages used: Cincinnati, OH

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address McEvoy Ed. Ctr.
UNIT Hair Straightening Cortland, NY
MODULE Chemical Hair Relaxers Instructor A. Gross
TASK Relax hair with a thio type relaxer Phone Number (607) 753-9301
1979-1980 Task # _____ ISSOE Region 9
1980-1981 Task # 07-02-02 V-TECS Number 34

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

____ Basic

____ Advanced

GRADE:

____ 10

____ 11

____ 12

ABILITY:

____ Below Average Performance

____ Average Performance

____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) video tape 30.5 minutes color
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Chemical Hair RelaxingAuthor(s): _____ Edition _____ Copyright Date 1976Publisher: Appalachian BOCES Consortium Cost _____Pages used: V1-2189C

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave. Ed. Center
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Salon Operation Instructor Louise Williams
TASK Plan and arrange the supply room Phone Number 518-792-7721 ext. 216
1979-1980 Task # 05-01-04 ISSOE Region 5
1980-1981 Task # 13-02-01 V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory _____ 10 _____ Below Average Performance
____ Basic _____ 11 _____ Average Performance
☒ Advanced ☒ 12 ☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) operation sheets
____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations Demonstrations
☒ Other (Equipment, Supplies, Etc.) Supply room & Supplies, Cabinets also

Title: Successful Salon Management for Cosmetology Students
Author(s): E.J. Tezak Edition 1st Copyright Date 1973
Publisher: Milady Publishing Company Cost \$6.00 for 2 books
Pages used: Text p 49-58, workbook p.20-21 Topics 1 & 2

COMMENTS: Content fair-good Organization good
Clarity Good Readability good
Illustrations good Length _____
Motivational Qualities fair-good
Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: enclosed sheets developed by me



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address Dix Ave. Ed. CenterUNIT Salon Operation and ManagementBOCES, Hudson Falls, NY 12839MODULE Salon OperationInstructor Louise WilliamsTASK Clean and Arrange the Supply RoomPhone Number 792-7721 (518) ext. 2161979-1980 Task # 05-01-04ISSOE Region 51980-1981 Task # 13-02-01V-TECS Number

MATERIALS BEST SUITED FOR:

☒ Individual InstructionHandicapped (Describe) ☒ Group InstructionOther (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

TextbookWorkbook☒ Other Printed Material (Describe) information & operation sheetsAudio Visual Material (Describe)☒ Simulations/Demonstrations DemonstrationOther (Equipment, Supplies, Etc.) Supply room, cabinets & Supplies, Cleaning supplies & equipment.Title: Shop Managers Instruction Work SheetsAuthor(s): Louise Williams-teacherEdition Copyright Date Publisher: Louise WilliamsCost Pages used: COMMENTS: Content Good (I hope)Organization GoodClarity GoodReadability GoodIllustrations noneLength Motivational Qualities: GoodIncludes: ☒ Student Directions Quizzes Teacher Aids Teacher Comments: The enclosed worksheets have been developed by me.The students use them with great success.



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave. Educational
UNIT Salon Operation and Management Center, Hudson Falls, NY 12839
MODULE Salon Operation Instructor Louise Williams
TASK Order Supplies Phone Number (518) 793-7721 Ext. 216
1979-1980 Task # 05-01-03 ISSOE Region 5
1980-1981 Task # 13-02-02 V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☐ 10	☐ Below Average Performance
☐ Basic	☐ 11	☒ Average Performance
☒ Advanced	☒ 12	☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☒ Other Printed Material (Describe) Information operation sheets
☐ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Successful Salon Management for Cosmetology Students

Author(s): E. J. Tezak Edition 1st Copyright Date 1973

Publisher: Milady Publishing Company Cost* \$6.00 for 2 Books

Pages used: P. 21 workbook, Topic #3, Pages 51&58-64 text & p. 22 Workbook(extra credit)

COMMENTS: Content fair-good Organization good
Clarity good Readability good
Illustrations fair Length _____
Motivational Qualities Pool to fair
Includes: ☒ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: * 2 Books for \$6 or 3 books for \$10.95 include one each - Tint.

workbook and test book. The 2 books for \$6 do not include quiz on test book.



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave. Ed. Center.
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Salon Operation Instructor Louise Williams
TASK Maintain Inventory Phone Number 518 - 792 - 7721 Ext. 216
1979-1980 Task # 05-01-09 ISSOE Region 5
1980-1981 Task # 13-02-03 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

☒ Advanced

GRADE:

____ 10

☒ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☒ Other Printed Material (Describe) Inventory Sheets
by Louise Williams
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
☒ Other (Equipment, Supplies, Etc.) Supplies & Inventory sheets

Title Successful Salon Management for Cosmetology Students

Author(s): E. J. Tezak Edition _____ Copyright Date 1973

Publisher: Milady Publishing Company Cost _____

Pages used: Text P 50

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Good Length _____
Motivational Qualities fair
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address Dix Ave. Ed. CenterUNIT Salon Operation and Management

BOCES, HUDSON FALLS, NY 12839

MODULE Reception AreaInstructor Louise WilliamsTASK Maintain Appointment BookPhone Number 518 792-7721 Ext. 2161979-1980 Task # 05-02-01ISSOE Region 51980-1981 Task # 13-03-01

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☒ Other Printed Material (Describe) information &☐ Audio Visual Material (Describe) _____operation sheets☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Receptionist Instructional Work sheetsAuthor(s): Teacher produced - Louise Williams

Edition _____

Copyright Date _____

Publisher: _____

Cost _____

Pages used: _____

COMMENTS: Content Good (I hope)Organization GoodClarity GoodReadability GoodIllustrations NoneLength Short

Motivational Qualities _____

Includes: ☒ Student Directions☐ Quizzes☐ Teacher AidsTeacher Comments: Student receptionists use the enclosed sheets when they are
receptionist and booking appt's.



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave Ed. Center
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Reception Area Instructor Louise Williams
TASK Maintain Appointment Book Phone Number 518 - 792 7721 ext 216
1979-1980 Task # 05-02-01 ISSOE Region 5
1980-1981 Task # 13-03-01 V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory

☒ Basic

☒ Advanced

GRADE:

____ 10

☒ 11

☒ 12

ABILITY:

____ Below Average Performance

☒ Average Performance

☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook _____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) Transparency - Blackboard
☒ Simulations/Demonstrations Booking appointments correctly
____ Other (Equipment, Supplies, Etc.) Appointment Book

Title: Successful Salon Management for Cosmetology Students

Author(s): E. J. Tezak Edition _____ Copyright Date 1973

Publisher: Milady Publishing Company Cost _____

Pages used: Tex p 100 -102 - Workbook p. 31

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Good Length Short - 2 pages
Motivational Qualities: Good
Includes: ☒ Student Directions ☒ Quizzes _____ Teacher Aids
(from text book)

Teacher Comments: I am also using the World of Cosmetology by Franco Moore Oakley -
Text p. 12-19 Workbook, Activity 1-9 pages 19-20, activity 1-8 pages 15-18



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave Ed. Center
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Reception Area Instructor Louise Williams
TASK Conduct salon business using phone Phone Number _____
1979-1980 Task # 05-02-07 ISSOE Region 5
1980-1981 Task # 13-03-02 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory	____ 10	____ Below Average Performance
<u>x</u> Basic	<u>x</u> 11	<u>x</u> Average Performance
<u>x</u> Advanced	<u>x</u> 12	<u>x</u> Above Average Performance

MATERIALS USED:

X Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Telephone Techniques for the Beauty Shop
Author(s): A. R. Camaglia Edition ____ Copyright Date 1954
Publisher: Milady Publishing Company Cost ____
Pages used: Entire Booklet

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations ____ Length ____
Motivational Qualities: Good
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: also used World of Cosmetology (see 79-80 task sheet 05 0211 80-81
task sheet 130303) Text p 19 - Workbook Activities 1-6, 1-7, 1-10 and
1-11.



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave. Ed. Center
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Reception Area Instructor Louise Williams
TASK Conduct Salon Business Using Phone Phone Number 518 - 792-7721 ext 216
1979-1980 Task # 05-02-07 ISSOE Region 5
1980-1981 Task # 13-03-02 V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☒ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
☒ Simulations/Demonstrations of correct telephone usage _____
_____ Other (Equipment, Supplies, Etc.) Telephone, reception desk, appointment book,
message pad - pencils

Title: The Van Dean Manual
Author(s): D. Barrett Edition _____ Copyright Date 1974
Publisher: Milady Publishing Company Cost _____
Pages used: p 451-457

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations Poor Length _____
Motivational Qualities: Good
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids

Teacher Comments: Also used - Van Dean Supplement p 25-27



ISSOE MATERIALS REPORTING FORM

COURSE Cosmetology School Name and Address Dix Ave. Ed. Center
UNIT Salon Operation and Management BOCES, Hudson Falls, NY 12839
MODULE Reception Area Instructor Louise Williams
TASK Maintain patron file card Phone Number 518 792 7721 ext. 216
1979-1980 Task # 05-02-11 ISSOE Region 5
1980-1981 Task # 13-03-03 V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual instruction _____ Handicapped (Describe) _____
____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

____ Introductory _____ 10 _____ Below Average Performance
____ Basic _____ 11 _____ ☒ Average Performance
☒ Advanced _____ ☒ 12 _____ Above Average Performance

MATERIALS USED:

☒ Textbook ☒ Workbook ☒ Other Printed Material (Describe) *Client Records
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

The World of Cosmetology
Title: Successful Salon Management for Cosmetology Students
Author(s): E.J. Tezak Franco Moore Oakley Edition 1st Copyright Date 1979 1980
Publisher: Milady Publishing Company McGraw-Hill Cost \$10.95
Pages used: p 23 Text

COMMENTS: Content Good Organization Good
Clarity Good Readability Good
Illustrations fair Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids

Teacher Comments: Client record form used from Thirmack (enclosed) also used
World of Cosmetology, by Franco Moore Oakly, Workbook p. 27, activity 1-13
(see 79-80 Task 05-02-11 80-81, Task 13-03-03).



ISSOE MATERIALS REPORTING FORM

COURSE CosmetologySchool Name and Address Dix Ave. Ed. CenterUNIT Salon Operation and ManagementBOCES, Hudson Falls, NY 12839MODULE Reception AreaInstructor Louise WilliamsTASK Perform Cash TransactionsPhone Number (518) 792 77211979-1980 Task # 05-02-03ISSOE Region 51980-1981 Task # 13-03-04

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☐ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☒ Basic☒ 11☐ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☒ Other Printed Material (Describe) information &☒ Audio Visual Material (Describe) Transparencies of sheet enclosed. operation sheets☐ Simulations/Demonstrations _____☒ Other (Equipment, Supplies, Etc.) reception desk, adding machine, cash-worksheets, pencilsTitle: Receptionists Instructional Work SheetsAuthor(s): Louise Williams

Edition _____

Copyright Date _____

Publisher: _____

Cost _____

Pages used: Used World of Cosmetology Work book p. 25 and p 9, act 1-5, activity 1-12COMMENTS: Content you be the judge Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities: GoodIncludes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: The enclosed sheets seem to help my students run the desk and cashdrawer successfully - 99% of student take cash & cash up at the end of aclinic day with 100% accuracy.

ELECTRICAL TRADES



ISSOE MATERIALS REPORTING FORM

COURSE Electrical Trades School Name and Address Belmont BOCES
UNIT Environmental Climate Control
MODULE Heaters Instructor R.N. Sanders
TASK Install a special purpose outlet Phone Number (716) 268-7617
for a portable heating unit
1979-1980 Task # _____ ISSOE Region 13
1980-1981 Task # 06-02-02 V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory
☒ Basic
☒ Advanced

GRADE:

☒ 10
☒ 11
☒ 12

ABILITY:

_____ Below Average Performance
☒ Average Performance
_____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
☒ Other (Equipment, Supplies, Etc.) Equipment Manf. Catalogs

Title: N.E.M.A. Standard Receptacle Chart

Author(s): Wiring Device Catalog #16 1976-77 Edition _____ Copyright Date 1976-77

Publisher: Eagle Electric MFG. Co., Inc., 45-31 Court Square, Cost none

Pages used: 42-71 Long Island, NY 11101

COMMENTS: Content _____ Organization _____
Clarity Very Good Readability _____
Illustrations _____ Length _____
Motivational Qualities _____ Real World Products _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Current Catalogs of Wiring Device Manufacturers usually contain
N.E.M.A. standard plug and receptacle charts that are well suited to
class/shop use.

GRAPHICS



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison ROCESUNIT Art workMODULE LetteringInstructor GrandellTASK Engross a name on certificatePhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-01-01ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory ☒ 10 ☒ Below Average Performance☐ Basic ☐ 11 ☒ Average Performance☐ Advanced ☐ 12 ☒ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☒ Simulations/Demonstrations Demo of individual strokes & Letters on chalkboard☐ Other (Equipment, Supplies, Etc.) Schaafer Calligraphy Pen KitTitle: Speedball Textbook

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Hunt Mfg. Co., Statesville, N.C. Cost _____Pages used: 63

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Any student can attempt to learn the fundamentals of Calligraphy.Practise improves each letter and in turn students attempt more, constantimprovement is easily seen. I ordered Schaafer No Nonsense CalligraphyKits(\$4.50 ea. less in quantities) for each student. They have hadexcellent results and I'll re-order these pen kits next year.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics

School Name and Address Onondaga-Madison BOCES

UNIT Art Work

MODULE Lettering

Instructor Grandelli

TASK Engross a name on certificate

Phone Number (315) 487-8701 ext. 242

1979-1980 Task # 01-01-01

ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction

Handicapped (Describe)

x Group Instruction

Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

x Introductory

x 10

x Below Average Performance

x Basic

x 11

x Average Performance

x Advanced

x 12

x Above Average Performance

MATERIALS USED:

Textbook

Workbook

Other Printed Material (Describe)

Audio Visual Material (Describe)

Simulations/Demonstrations

Other (Equipment, Supplies, Etc.)

Title: Platinum Instruction Book (reference)

Author(s): _____

Edition _____

Copyright Date _____

Publisher: Pentalic Co., NY, NY

Cost _____

Pages used: _____

COMMENTS: Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions

Quizzes

Teacher Aids

Teacher Comments: Any student can attempt to learn the fundamentals of Calligraphy.

Practise improves each letter and in turn students attempt more, constant improvement is easily seen. I ordered Schaafer No Nonsense Calligraphy Kits (\$4150 ea. less in quantities) for each student. They have had excellent results and I'll re-order these pen kits next year.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art WorkMODULE LayoutInstructor GrandelliTASK Layout a business reply envelopePhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-02-01ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☐ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory☒ 10☒ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☒ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations previous demo/discussions☐ Other (Equipment, Supplies, Etc.) _____Title: APA Production KitAuthor(s): APA Institute Ltd. St. Louis, Mo.

Edition _____

Copyright Date _____

Publisher: APA Institute Ltd., St. Louis, Mo.Cost \$10.00 less in quantity

Pages used: _____

COMMENTS: Content

Organization

Clarity

Readability

Illustrations

Length

Motivational Qualities

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Each kit contains 12 or more projects -- each student can work at his/herown speed. The informational reading level is high but worth striving for.Any task using the APA Kit is worth while. Students can be self paced.The \$10.00 cost per kit contains 12-14 different lessons and include all
copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics School Name and Address Onondaga-Madison BOCES
UNIT Art work
MODULE Layout Instructor Grandelli
TASK Prepare a layout for a package Phone Number (315) 487-8701 ext 242
1979-1980 Task # 01-02-07 ISSOE Region 9
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory _____ 10 _____ Below Average Performance
_____ Basic _____ 11 _____ Average Performance
_____ Advanced _____ 12 _____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: APA Production Kit
Author(s): _____ Edition _____ Copyright Date _____
Publisher: APA Institute Ltd. Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustration _____ Length _____
Motivational Qualities _____
Include _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: It contains 12 or more projects -- each student can work at his/her own speed. The informational reading level is high but worth striving for. Any task using the APA Kit is worth while. Students can be self paced. The \$10.00 cost per kit contains 12-14 different lessons and include all copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics School Name and Address Onondaga-Madison BOCES
UNIT Art work
MODULE Illustration Instructor Grandelli
TASK Prepare pen and ink line drawing in Phone Number (315) 487-8701 ext. 242
two point perspective
1979-1980 Task # 01-03-01 ISSOE Region 9
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction ____ Handicapped (Describe) _____
____ Group Instruction ____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory
____ Basic
____ Advanced

GRADE:

____ 10
____ 11
____ 12

ABILITY:

____ Below Average Performance
____ Average Performance
____ Above Average Performance

MATERIALS USED:

____ Textbook ____ Workbook ____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: Art for Everyone

Author(s): Hal Cooper Edition _____ Copyright Date 1957

Publisher: Watson-Guptill Pub. Inc. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ____ Student Directions ____ Quizzes ____ Teacher Aids

Teacher Comments: Each kit contains 12 or more projects -- each student can work at his/her
own speed. The informational reading level is high but worth striving for.
Any task using the APA Kit is worth while. Students can be self paced.
The \$10.00 cost per kit contains 12-14 different lessons and include all
copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics School Name and Address Onondaga-Madison BOCES
UNIT Art work
MODULE Airbrush Instructor Grandelli
TASK Airbrush a photograph freehand Phone Number (315) 487-8701 ext. 242
1979-1980 Task # 01-04-01 N ISSOE Region 9
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
_____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

_____ Introductory	_____ 10	_____ Below Average Performance
_____ Basic	_____ 11	_____ Average Performance
_____ Advanced	_____ 12	_____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Badger Pamphlet
Author(s): _____ Edition _____ Copyright Date _____
Publisher: Badger Air-Brush Co., Franklin Park, Ill. Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art WorkMODULE MechanicalInstructor GrandelliTASK Apply transfer typePhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-05-01ISSOE Region 91980-1981 Task # V-TECS Number

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)Group Instruction Other. (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: APA Production KitAuthor(s): Edition Copyright Date Publisher: APA Institute Ltd. Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Each kit contains 12 or more projects -- each student can work at his/herown speed. The informational reading level is high but worth striving for.Any task using the APA Kit is worth while. Students can be self paced.The \$10.00 cost per kit contains 12-14 different lessons and include allcopy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art workMODULE MechanicalInstructor GrandelliTASK Silhouette with ruby lithPhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-05-02ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:Individual Instruction Handicapped (Describe)Group Instruction Other (Describe)INSTRUCTIONAL LEVEL(S):GRADE:ABILITY:Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average PerformanceMATERIALS USED:Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Starter Stripper Kit Pad

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Ulano Graphics Arts Supplies Inc., Brooklyn, Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Used also in APA kit lessons



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art workMODULE MechanicalInstructor GrandelliTASK Ink (rule) a border with rounded cornersPhone Number (315) 487-8701 ext.2421979-1980 Task # 01-05-03ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____INSTRUCTIONAL LEVEL(S):GRADE:ABILITY:Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average PerformanceMATERIALS USED:Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: APA Production Kit

Author(s): _____ Edition _____ Copyright Date _____

Publisher: APA Institute, Ltd. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Each kit contains 12 or more projects -- each student can work athis/her own speed. The informational reading level is high but worthstriving for. Any task using the APA Kit is worth while. Students canbe self paced. The \$10.00 cost per kit contains 12-14 different lessonsand include all copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art workMODULE MechanicalInstructor Grande11TASK Lay out a line chartPhone Number (315) 487-8701 ext.2421979-1980 Task # 01-05-04ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____☐ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☐ 10 ☐ Below Average Performance☐ Basic ☐ 11 ☐ Average Performance☐ Advanced ☐ 12 ☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: APA Production Kit

Author(s): _____ Edition _____ Copyright Date _____

Publisher: APA Institute, Ltd. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Each kit contains 12 or more projects -- each student can work at his/herown speed. The informational reading level is high but worth striving for.Any task using the APA Kit is worth while. Students can be self paced.The \$10.00 cost per kit contains 12-14 different lessons and include allcopy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art workMODULE MechanicalInstructor GrandelliTASK Ink (rule) an organization chartPhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-05-05ISSOE Region 91980-1981 Task # V-TECS Number

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) ☐ Group Instruction ☐ Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☐ 10☐ Below Average Performance☐ Basic☐ 11☐ Average Performance☐ Advanced☐ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) ☐ Audio Visual Material (Describe) ☐ Simulations/Demonstrations ☐ Other (Equipment, Supplies, Etc.) Title: APA Production KitAuthor(s): Edition Copyright Date Publisher: APA Institute, Ltd. Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments: Each kit contains 12 or more projects -- each student can work at his/herown speed. The informational reading level is high but worth striving for.Any task using the APA Kit is worth while. Students can be self paced.The \$10.00 cost per kit contains 12-14 different lessons and include allcopy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics

School Name and Address Onondaga-Madison BOCES

UNIT Art work

MODULE Mechanical

Instructor Grandelli

TASK Make a paste-up

Phone Number (315) 487-8701 ext. 242

1979-1980 Task # 01-05-07

ISSOE Region 9

1980-1981 Task #

V-TECS Number

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)

Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10

Below Average Performance

Basic 11

Average Performance

Advanced 12

Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)

Audio Visual Material (Describe)

Simulations/Demonstrations

Other (Equipment, Supplies, Etc.)

Title: APA Production Kit

Author(s): Edition Copyright Date

Publisher: APA Institute, Ltd. Cost

Pages used:

COMMENTS: Content Organization

Clarity Readability

Illustrations Length

Motivational Qualities

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: Each kit contains 12 or more projects -- each student can work at his/her own speed. The informational reading level is high but worth striving for. Any task using the APA Kit is worthwhile. Students can be self paced. The \$10.00 cost per kit contains 12-14 different lessons and include all copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE Graphics School Name and Address Onondaga-Madison BOCES
UNIT Art work
MODULE Mechanical Instructor Grandelli
TASK Mount a two dimensional object using Phone Number (315) 487-8701 ext. 242
rubber cement
1979-1980 Task # 01-05-12 ISSOE Region 9
1980-1981 Task # _____ V-TECS Number _____

MATERIALS BEST SUITED FOR:

____ Individual Instruction _____ Handicapped (Describe) _____
____ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

____ Introductory
____ Basic
____ Advanced

GRADE:

____ 10
____ 11
____ 12

ABILITY:

____ Below Average Performance
____ Average Performance
____ Above Average Performance

MATERIALS USED:

____ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
____ Audio Visual Material (Describe) _____
____ Simulations/Demonstrations _____
____ Other (Equipment, Supplies, Etc.) _____

Title: APA Production Kit

Author(s): _____ Edition _____ Copyright Date _____

Publisher: APA Institute, Ltd. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: Each kit contains 12 or more projects -- each student can work at his/her
own speed. The informational reading level is high but worth striving for.
Any task using the APA Kit is worthwhile. Students can be self paced.
The \$10.00 cost per kit contains 12-14 different lessons and include all
copy necessary.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art WorkMODULE MechanicalInstructor GrandelliTASK Ink the outline or cartoon figure
on cellPhone Number (315) 487-8701 ext. 2421979-1980 Task # 01-05-21ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:Individual Instruction Handicapped (Describe) _____Group Instruction Other (Describe) _____INSTRUCTIONAL LEVEL(S):GRADE:ABILITY:Introductory 10 Below Average PerformanceBasic 11 Average PerformanceAdvanced 12 Above Average PerformanceMATERIALS USED:Textbook Workbook Other Printed Material (Describe) _____Audio Visual Material (Describe) _____Simulations/Demonstrations _____Other (Equipment, Supplies, Etc.) _____Title: Art for EveryoneAuthor(s): Hal Cooper Edition _____ Copyright Date _____Publisher: Watson-Guptill Pub. Inc. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities: _____

Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Book is out of print - this is a personal copy.



ISSOE MATERIALS REPORTING FORM

COURSE GraphicsSchool Name and Address Onondaga-Madison BOCESUNIT Art workMODULE MechanicalInstructor GrandelliTASK Lay out two color artwork on acetate Phone Number (315) 487-8701 ext. 2421979-1980 Task # 01-05-22ISSOE Region 9

1980-1981 Task # _____

V-TECS Number _____

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory 10Below Average PerformanceBasic 11Average PerformanceAdvanced 12Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)Audio Visual Material (Describe)Simulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Starter Stripper Kit Pad

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Ulano Graphics Arts Supplies Inc. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher AidsTeacher Comments: Used also in APA kit lessons

PLUMBING



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo. BOCESUNIT Drainage SystemsMODULE Design & Install Drainage System
(municipal)Instructor John FerringerTASK Install main house trap
(including cleanouts)Phone Number (716) 343-14001979-1980 Task # 03-02-04ISSOE Region 101980-1981 Task # 04-01-03V-TECS Number 74

MATERIALS BEST SUITED FOR:

☐ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☒ Simulations/Demonstrations PLASTIC PIPING☐ Other (Equipment, Supplies, Etc.) _____Title: Plumbers and Pipe Fitters Library PrintAuthor(s): Jules Oravetz, Sr.Edition 1st Copyright Date 1968Publisher: Howard Sams Co., Inc. Theodore Audel & Co. Division Cost \$8.00

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability 11th-12th graders

Illustrations _____

EXCELLENT

Length _____

Motivational Qualities _____

Includes: _____

☐ Student Directions☐ Quizzes☐ Teacher AidsTeacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing

School Name and Address Gen. Wyo. BOCES

UNIT Drainage Systems

MODULE Design & Install Drainage System
(municipal)

Instructor John Ferringer

TASK Layout & Rough-in Building and/or
Main Drain

Phone Number (716) 343-1400

1979-1980 Task # _____

ISSOE Region 10

1980-1981 Task # 04-01-04

V-TECS Number 79

MATERIALS BEST SUITED FOR:

Individual Instruction

Handicapped (Describe) _____

Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory

X 10

Below Average Performance

X Basic

X 11

X Average Performance

X Advanced

X 12

X Above Average Performance

MATERIALS USED:

X Textbook Workbook X Other Printed Material (Describe) print

Audio Visual Material (Describe) _____

Simulations/Demonstrations _____

Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library

Author(s): Jules Oravetz, Sr.

Edition 1st

Copyright Date 1968

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. Division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations some Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage System Instructor John Ferringer
(municipal)
TASK Layout & Rough-in Building &/or Main Phone Number (716) 343-1400
Drain
1979-1980 Task # _____ ISSOE Region 10
1980-1981 Task # 04-01-04 V-TECS Number 71,72

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☒ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) video
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Joints

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Sterling Educational Films Cost _____

Pages used: _____

COMMENTS: Content GOOD Organization _____
Clarity GOOD Readability _____
Illustrations FAIR Length SHORT 5-7 MINUTE LOOP
Motivational Qualities: _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen./Wyo. BOCESUNIT Drainage SystemsMODULE Design & Install Drainage System
(municipal)Instructor John FerringerTASK Layout & Rough-in Building and/or
Main DrainPhone Number (716) 343-1400

1979-1980 Task # _____

ISSOE Region 101980-1981 Task # 04-01-04V-TECS Number 71,72

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipefitters LibraryAuthor(s): JULES ORAVETZ, JR. Edition 1st Copyright Date 1968Publisher: Howard Sams Co., Inc. Theodore Audel and Co. Division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen/Wyo BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage System Instructor John Ferringer
(municipal)
TASK Layout & rough-in building &/or main drain Phone Number (716) 343-1400
1979-1980 Task # _____ ISSOE Region 10
1980-1981 Task # 04-01-04 V-TECS Number 71,72

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: The Home Owners Handbook of Plumbing and Heating

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Crown Publ. Bounty Books Division Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen/Wyo BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage System Instructor John Ferringer
TASK Install Main Vent Stack Phone Number (716) 343-1400
1979-1980 Task # 03-03-08 ISSOE Region 10
1980-1981 Task # 04-01-05 V-TECS Number 93

MATERIALS BEST SUITED FOR:

☐ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☐ 12	☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library
Author(s): JULES ORAVETZ, SR. Edition 1st Copyright Date 1968
Publisher: Howard Sams Co., Inc. Theodore Audel & Co. Division Cost \$8.00
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo. BOCESUNIT Drainage SystemsMODULE Design & Install Drainage System
(municipal)Instructor John FerringerTASK Install Main Vent StackPhone Number (716) 343-14001979-1980 Task # 03-03-08ISSOE Region 101980-1981 Task # 04-01-05V-TECS Number 93

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☒ 10 ☐ Below Average Performance☒ Basic ☒ 11 ☒ Average Performance☒ Advanced ☒ 12 ☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) video☒ Audio Visual Material (Describe) video☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.)Title: Traps & VentsAuthor(s): Sterling Educational Films Edition CostPublisher: Sterling Educational Films Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES

UNIT Drainage Systems

MODULE Design & Install Drainage System Instructor John Ferringier
(municipal)

TASK Layout & rough-in bath fixtures, drain Phone Number (716) 343-1400
& vents.

1979-1980 Task # _____ ISSOE Region 10

1980-1981 Task # 04-01-06 V-TECS Number 81,82,84,85

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____

☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory ☒ 10

☒ Basic ☒ 11

☒ Advanced ☒ 12

ABILITY:

☐ Below Average Performance

☒ Average Performance

☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____

☒ Audio Visual Material (Describe) ☐ Video _____

☐ Simulations/Demonstrations _____

☐ Other (Equipment, Supplies, Etc.) _____

Title: Traps and Vents

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Sterling Educational Films Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage Systems Instructor John Ferringer
(municipal)
TASK Layout & rough-in bath fixtures, drain, Phone Number (716) 343-1400
& vents
1979-1980 Task # _____ ISSOE Region 10
1980-1981 Task # 04-01-06 V-TECS Number 81,82,84,85

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☒ Introductory

☒ Basic

☒ Advanced

GRADE:

☒ 10

☒ 11

☒ 12

ABILITY:

_____ Below Average Performance

☒ Average Performance

_____ Above Average Performance

MATERIALS USED:

☒ Textbook _____ Workbook _____ Other Printed Material (Describe) _____
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers & Pipe Fitters Library

Author(s): JULES ORAVETZ, SR. Edition 1st Copyright Date 1968

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen/Wyo Boces
UNIT Drainage Systems
MODULE Design & Install Drainage System Instructor John Ferringer
(municipal)
TASK Layout & rough-in kitchen fixtures, Phone Number (716) 343-1400
drains & vents; automatic washer, drain & vent
1979-1980 Task # 03-03-06 ISSOE Region 10
1980-1981 Task # 04-01-07 04-01-08 V-TECS Number 83

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

☐ Introductory☒ Basic☒ Advanced

GRADE:

☒ 10☒ 11☒ 12

ABILITY:

☐ Below Average Performance☒ Average Performance☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☒ Audio Visual Material (Describe) video
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Traps and Vents

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Sterling Educational Films Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage System Instructor John Ferringer
(municipal)
TASK Layout & rough-in kitchen fixtures, Phone Number (716) 343-1400
drains & vents; automatic washer, drain & vent
1979-1980 Task # 03-03-06 ISSOE Region 10
1980-1981 Task # 04-01-07 04-01-08 V-TECS Number 83

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory☒ Basic☒ Advanced

GRADE:

☒ 10☒ 11☒ 12

ABILITY:

☐ Below Average Performance☒ Average Performance☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) w/ student manual
Audio Visual Material (Describe) and coordinator's guide
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Building Maintenance Manual

Author(s): _____ Edition _____ Copyright Date _____

Publisher: University of Texas at Austin Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES
UNIT Drainage Systems
MODULE Design & Install Drainage Systems Instructor John Ferringer
(municipal)
TASK Layout & rough-in kitchen fixture, Phone Number (716) 343-1400
drains & vents; automatic washer, drain & vent
1979-1980 Task # 03-03-06 ISSOE Region 10
1980-1981 Task # 04-01-07 04-01-08 V-TECS Number 83

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library

Author(s): Jules Oravetz, Sr. Edition 1st Copyright Date 1968

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen/Wyo BOCESUNIT Drainage SystemsMODULE Design & Install Disposal Systems
(private)Instructor John FerringerTASK Install Piping to Septic Tank InletPhone Number (716) 343-1400

1979-1980 Task # _____

ISSOE Region 101980-1981 Task # 04-02-02V-TECS Number 77

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook

Other Printed Material (Describe) _____

☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Plumbers and Pipefitters LibraryAuthor(s): Jules Oravetz, Sr.Edition 1st Copyright Date 1968Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen/Wyo BOCES
UNIT Drainage Systems
MODULE Design & Install Disposal System Instructor John Ferringer
(private)
TASK Install Piping to Septic Tank Inlet Phone Number (716) 343-1400
1979-1980 Task # _____ ISSOE Region 10
1980-1981 Task # 04-02-02 V-TECS Number 77

MATERIALS BEST SUITED FOR:

_____ Individual Instruction _____ Handicapped (Describe) _____
X Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

_____ Introductory
X Basic
X Advanced

GRADE:

X 10
X 11
X 12

ABILITY:

_____ Below Average Performance
X Average Performance
_____ Above Average Performance

MATERIALS USED:

_____ Textbook _____ Workbook X Other Printed Material (Describe) SEE BELOW
_____ Audio Visual Material (Describe) _____
_____ Simulations/Demonstrations _____
_____ Other (Equipment, Supplies, Etc.) _____

Title: The Home Owners Handbook of Plumbing and Heating

Author(s): _____ Edition _____ Copyright Date _____

Publisher: Crown Publ. Bounty Book division Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: _____ Student Directions _____ Quizzes _____ Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Finished PlumbingMODULE Installation of Plumbing FixturesInstructor John FerringerTASK Install tank-type water closetPhone Number (716) 343-14001979-1980 Task # 03-05-01ISSOE Region 101980-1981 Task # 05-01-01V-TECS Number 102

MATERIALS BEST SUITED FOR:

☒ Individual Instruction☐ Handicapped (Describe) _____☒ Group Instruction☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☒ Textbook☐ Workbook☐ Other Printed Material (Describe) _____☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Competency Based Occupational Curriculum Project Plumbing/HeatingAuthor(s): Division of Instruction

Edition _____

Copyright Date _____

Publisher: Dept. Of Career, Occupational and Continuing Education

Pages used: _____

COMMENTS:

Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: _____

Student Directions _____

Quizzes _____

Teacher Aids _____

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo. BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install tank-type water closet Phone Number (716) 343-1400
1979-1980 Task # 03-05-01 ISSOE Region 10
1980-1981 Task # 05-01-01 V-TECS Number 102

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory ☒ 10 ☐ Below Average Performance
☒ Basic ☒ 11 ☒ Average Performance
☒ Advanced ☒ 12 ☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library

Author(s): JULES ORAVETZ, SR. Edition 1st Copyright Date 1968

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☒ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install Lavatory Phone Number (716) 343-1400
1979-1980 Task # 03-05-02 03-05-05 ISSOE Region 10
1980-1981 Task # 05-01-02 V-TECS Number 104,94

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Competency Based Occupational Curriculum Project Plumbing/Heating
Author(s): Division of Instruction Edition _____ Copyright Date _____
Publisher: Dept. of Career, Occupational & Continuing Education Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install Lavatory Phone Number (716) 343-1400
1979-1980 Task # 03-05-02 03-05-05 ISSOE Region 10
1980-1981 Task # 05-01-02 V-TECS Number 104,94

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters LibraryAuthor(s): Jules Gravetz, Sr. Edition 1st Copyright Date 1968Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install Bath & Shower Trim Phone Number (716) 343-1400
1979-1980 Task # 03-05-03 ISSOE Region 10
1980-1981 Task # 05-01-03 V-TECS Number 103

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

☐ Introductory☒ Basic☒ Advanced

GRADE:

☒ 10☒ 11☒ 12

ABILITY:

☐ Below Average Performance☒ Average Performance☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe)
☐ Simulations/Demonstrations
☐ Other (Equipment, Supplies, Etc.)

Title: Competency Based Occupational Curriculum Project Plumbing/Heating
Author(s): Division of Instruction Edition Copyright Date
Publisher: Dept. of Career, Occupational & Continuing Education Cost
Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install Bath & Shower Trim Phone Number (716) 343-1400
1979-1980 Task # 03-05-03 ISSOE Region 10
1980-1981 Task # 05-01-03 V-TECS Number 103

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☐ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☒ Textbook ☐ Workbook ☐ Other Printed Material (Describe) _____
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library

Author(s): Jules Oravetz, Sr. Edition 1st Copyright Date 1968

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost \$8.00

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install gas line for gas-fired water heater Phone Number (716) 343-1400
1979-1980 Task # 03-05-09 ISSOE Region 10
1980-1981 Task # 05-01-04 V-TECS Number 99

MATERIALS BEST SUITED FOR:

☒ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory ☒ 10
☐ Basic ☒ 11
☒ Advanced ☒ 12

GRADE:

ABILITY:

☐ Below Average Performance
☒ Average Performance
☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: The Home Owners Handbook of Plumbing and Heating

Author(s): Richard Day Edition _____ Copyright Date _____

Publisher: Crown Pub. Bounty Books division Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install gas line for gas-fired water heater Phone Number (716) 343-1400
1979-1980 Task # 03-05-09 ISSOE Region 10
1980-1981 Task # 05-01-04 V-TECS Number 99

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☐ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Competency Based Occupational Curriculum Project

Author(s): Division of Instruction Edition _____ Copyright Date _____

Publisher: Dep't. of Career & Continuing Education Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install garbage disposal unit Phone Number (716) 343-1400
1979-1980 Task # 03-04-02 ISSOE Region 10
1980-1981 Task # 05-01-05 V-TECS Number 89

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☐ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Competency Based Occupational Curriculum Project Plumbing/Heating

Author(s): Division of Instruction Edition _____ Copyright Date _____

Publisher: Dept. of Career, Occupational & Continuing Education Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install Garbage Disposal Unit Phone Number (7.6) 343-1400
1979-1980 Task # 03-04-02 ISSOE Region 10
1980-1981 Task # 05-01-05 V-TECS Number 89

MATERIALS BEST SUITED FOR:

☒ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☐ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) w/ student manual
and coordinator's guide
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Building and Maintenance Manual

Author(s): _____ Edition _____ Copyright Date _____

Publisher: University of Texas at Austin Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Finished Plumbing
MODULE Installation of Plumbing Fixtures Instructor John Ferringer
TASK Install bath accessories Phone Number (716) 343-1400
1979-1980 Task # 03-05-11 ISSOE Region 10
1980-1981 Task # 05-01-06 V-TECS Number 101

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) print
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Plumbers and Pipe Fitters Library
Author(s): _____ Edition _____ Copyright Date _____
Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance and Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Clear & remove obstructions from small fixture Phone Number (716) 343-1400
1979-1980 Task # 04-01-01 ISSOE Region 10
1980-1981 Task # 06-01-01 V-TECS Number 116

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☒ Introductory	☒ 10	<u>Below Average Performance</u>
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	<u>Above Average Performance</u>

MATERIALS USED:

☒ Textbook Workbook ☒ Other Printed Material (Describe) w/ student manual
Audio Visual Material (Describe) and coordinator's guide
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Building Maintenance Manual

Author(s): _____ Edition _____ Copyright Date _____

Publisher: University of Texas at Austin Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive MaintenanceInstructor John FerringerTASK Clear & remove obstructions from
small fixturePhone Number (716) 343-14001979-1980 Task # 04-01-01ISSOE Region 101980-1981 Task # 06-01-01V-TECS Number 116

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Home Owners Handbook of Plumbing & HeatingAuthor(s): Richard Day Edition _____ Copyright Date _____Publisher: Bounty Books, division of Crown Pub. Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities: _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance and Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Clear & Remove Obstructions from Number (716) 343-1400
Small Fixture
1979-1980 Task # 04-01-01 ISSOE Region 10
1980-1981 Task # 06-01-01 V-TECS Number 116

MATERIALS BEST SUITED FOR:

☒ Individual Instruction ☐ Handicapped (Describe) _____
☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Competency Based Occupational Curriculum Project Plumbing/Heating

Author(s): Division of Instruction Edition _____ Copyright Date _____

Publisher: Dept. of Career, Occupational & Continuing Education Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive MaintenanceInstructor John FerringerTASK Clear & remove obstructions from
water closetPhone Number (716) 343-14001979-1980 Task # 04-01-02ISSOE Region 101980-1981 Task # 06-01-02V-TECS Number 118

MATERIALS BEST SUITED FOR:

☒ Individual InstructionHandicapped (Describe)☒ Group InstructionOther (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook☐ Workbook☒ Other Printed Material (Describe)SEE BELOW☐ Audio Visual Material (Describe)☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.)Title: Home Owners Handbook of Plumbing/HeatingAuthor(s): Richard Day

Edition

Copyright Date

Publisher: Bounty Books, division of Crown Pub.

Cost

Pages used:

COMMENTS: Content

Organization

Clarity

Readability

Illustrations

Length

Motivational Qualities

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive MaintenanceInstructor John FerringerTASK Clear & remove obstructions from
water closetPhone Number (716) 343-14001979-1980 Task # 04-01-02ISSOE Region 101980-1981 Task # 06-01-02V-TECS Number 118

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) /☐ Audio Visual Material (Describe) /☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.)Title: Competency Based Occupational Curriculum ProjectAuthor(s): Division of Instruction Edition Copyright DatePublisher: Dept. of Career, Occupational & Continuing Education Cost Pages used: COMMENTS: Content OrganizationClarity ReadabilityIllustrations LengthMotivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance and Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Clear and remove obstructions from Phone Number (716) 343-1400
main drain ISSOE Region 10
1979-1980 Task # 04-01-03 V-TECS Number 117
1980-1981 Task # 06-01-03

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory ☒ 10 Below Average Performance
☒ Basic ☒ 11 ☒ Average Performance
☒ Advanced ☒ 12 Above Average Performance

MATERIALS USED:

Textbook Workbook ☒ Other Printed Material (Describe) SEE BELOW
Audio Visual Material (Describe)
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Homeowner's Handbook of Plumbing and Heating
Author(s): Richard Day Edition Copyright Date
Publisher: Bounty Books, division of Crown Pub. Cost
Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive MaintenanceInstructor John FerringerTASK Clear & remove obstructions from
main drainPhone Number (716) 343-14001979-1980 Task # 04-01-03ISSOE Region 101980-1981 Task # 06-01-03V-TECS Number 117

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW☐ Audio Visual Material (Describe)☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.)Title: Competency Based Occupational Curriculum Project Plumbing/HeatingAuthor(s): Division of Instruction Edition Copyright DatePublisher: Dept. of Career, Occupational & Continuing Education Cost Pages used: COMMENTS: Content OrganizationClarity ReadabilityIllustrations LengthMotivational Qualities Includes: Student Directions Quizzes Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive MaintenanceInstructor John FerringierTASK Clear & remove obstructions from
main drainPhone Number (716) 343-14001979-1980 Task # 04-01-03ISSOE Region 101980-1981 Task # 06-01-03V-TECS Number 117

MATERIALS BEST SUITED FOR:

☒ Individual Instruction ☐ Handicapped (Describe) _____☒ Group Instruction ☐ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) w/ student manual☐ Audio Visual Material (Describe) _____ and coordinator's guide☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Building Maintenance Manual

Author(s): _____ Edition _____ Copyright Date _____

Publisher: University of Texas at Austin Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____

Clarity _____ Readability _____

Illustrations _____ Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance & RepairMODULE Preventive MaintenanceInstructor John FerringerTASK Repair &/or replace trap on small
fixturePhone Number (716) 343-14001979-1980 Task # 04-01-04ISSOE Region 101980-1981 Task # 06-01-04V-TECS Number 119

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory ☒ 10Below Average Performance☒ Basic ☒ 11☒ Average Performance☒ Advanced ☒ 12Above Average Performance

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)☒ Audio Visual Material (Describe) videoSimulations/DemonstrationsOther (Equipment, Supplies, Etc.)Title: Traps and VentsAuthor(s): Edition Copyright Date Publisher: Sterling Educational Films Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: Student Directions Quizzes Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance & Repair
MODULE Preventive Maintenance Instructor John Ferring
TASK Repair &/or replace trap on small Phone Number (716) 343-1400
fixture ISSOE Region 10
1979-1980 Task # 04-01-04 V-TECS Number 119
1980-1981 Task # 04-01-04

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

Introductory ☒ 10 Below Average Performance
☒ Basic ☒ 11 ☒ Average Performance
☒ Advanced ☒ 12 Above Average Performance

MATERIALS USED:

☒ Textbook Workbook Other Printed Material (Describe)
Audio Visual Material (Describe)
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Plumbing and Pipe Fitters Library

Author(s): Howard Sams Co., Inc. Theodore Audel & Co. division Edition Cost

Publisher: Howard Sams Co., Inc. Theodore Audel & Co. division Copyright Date Cost

Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance & RepairMODULE Preventive MaintenanceInstructor John FerringerRepair &/or replace single lever water faucetTASK Repair &/or replace two handled faucet Phone Number (716) 343-14001979-1980 Task # 04-01-05ISSOE Region 101980-1981 Task # 06-01-05 06-01-06V-TECS Number 121

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☐ Other Printed Material (Describe) ☒ Audio Visual Material (Describe) ☐ Simulations/Demonstrations ☐ Other (Equipment, Supplies, Etc.) Title: Author(s): Edition Copyright Date Publisher: Sterling Educational Films Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance & Repair
MODULE Preventive Maintenance Instructor John Ferringer
Repair &/or replace single lever water faucet
TASK Repair &/or replace two handled faucet Phone Number (716) 343-1400
1979-1980 Task # 04-01-05 ISSOE Region 10
1980-1981 Task # 06-01-05 06-01-06 V-TECS Number 121

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)
☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) w/ student manual
☐ Audio Visual Material (Describe) and coordinator's guide
☐ Simulations/Demonstrations
☐ Other (Equipment, Supplies, Etc.)

Title: Building Maintenance Manual
Author(s): _____ Edition _____ Copyright Date _____
Publisher: _____ Cost _____
Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance & RepairMODULE Preventive MaintenanceInstructor John FerringerRepair &/or replace single lever water faucetTASK Repair &/or replace two handled faucet Phone Number (716) 343-14001979-1980 Task # 04-01-05ISSOE Region 101980-1981 Task # 06-01-05 06-01-06V-TECS Number 121

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW☐ Audio Visual Material (Describe) ☐ Simulations/Demonstrations ☐ Other (Equipment, Supplies, Etc.) Title: Competency Based Occupational Curriculum Project Plumbing/HeatingAuthor(s): Division of InstructionEdition Copyright Date Publisher: Dept. of Career, Occupational & Continuing Education Cost Pages used: COMMENTS: Content Organization Clarity Readability Illustrations Length Motivational Qualities Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher AidsTeacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCESUNIT Maintenance and RepairMODULE Preventive Maintenance Instructor John FerringerRepair &/or replace two handled faucetTASK Repair &/or replace single lever faucet Phone Number (716) 343-14001979-1980 Task # 04-01-05 ISSOE Region 101980-1981 Task # 06-01-05 06-01-06 V-TECS Number 121

MATERIALS BEST SUITED FOR:

☒ Individual Instruction Handicapped (Describe)☒ Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW☐ Audio Visual Material (Describe)☐ Simulations/Demonstrations☐ Other (Equipment, Supplies, Etc.)Title: Home Owner's Handbook of Plumbing and HeatingAuthor(s): Richard Day Edition Copyright DatePublisher: Bounty Books, division of Crown Pub. Cost

Pages used:

COMMENTS: Content OrganizationClarity ReadabilityIllustrations Length

Motivational Qualities

Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance & Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Repair &/or replace valve Phone Number 716) 343-1400
1979-1980 Task # 04 01-06 ISSOE Region 10
1980-1981 Task # 06-01-07 V-TECS Number 120,122

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory	☒ 10	☐ Below Average Performance
☒ Basic	☒ 11	☒ Average Performance
☒ Advanced	☒ 12	☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Competency Based Occupational Curriculum Plumbing/Heating

Author(s): Division of Instruction Edition _____ Copyright Date _____

Publisher: Dept. of Career, Occupational & Continuing Education Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE PlumbingSchool Name and Address Gen. Wyo BOCESUNIT Maintenance & RepairMODULE Preventive MaintenanceInstructor John FerringierTASK Repair &/or replace valvePhone Number (716) 343-14001979-1980 Task # 04-01-06ISSOE Region 101980-1981 Task # 06-01-07V-TECS Number 120,122

MATERIALS BEST SUITED FOR:

☒ Individual Instruction

Handicapped (Describe) _____

☒ Group Instruction

Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

☐ Introductory☒ 10☐ Below Average Performance☒ Basic☒ 11☒ Average Performance☒ Advanced☒ 12☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) SEE BELOW☐ Audio Visual Material (Describe) _____☐ Simulations/Demonstrations _____☐ Other (Equipment, Supplies, Etc.) _____Title: Home Owner's Handbook of Plumbing & HeatingAuthor(s): Richard Day

Edition _____

Copyright Date _____

Publisher: Bounty Books, division of Crown Pub.

Cost _____

Pages used: _____

COMMENTS: Content _____

Organization _____

Clarity _____

Readability _____

Illustrations _____

Length _____

Motivational Qualities _____

Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance & Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Repair &/or replace valve Phone Number (716) 343-1400
1979-1980 Task # _____ ISSOE Region 10
1980-1981 Task # 06-01-07 V-TECS Number 120,122

MATERIALS BEST SUITED FOR:

☒ Individual Instruction _____ Handicapped (Describe) _____
☒ Group Instruction _____ Other (Describe) _____

INSTRUCTIONAL LEVEL(S):

☐ Introductory☒ Basic☒ Advanced

GRADE:

☒ 10☒ 11☒ 12

ABILITY:

☐ Below Average Performance☒ Average Performance☐ Above Average Performance

MATERIALS USED:

☐ Textbook ☐ Workbook ☒ Other Printed Material (Describe) w/ student manual
and coordinator's guide
☐ Audio Visual Material (Describe) _____
☐ Simulations/Demonstrations _____
☐ Other (Equipment, Supplies, Etc.) _____

Title: Building Maintenance Manual

Author(s): _____ Edition _____ Copyright Date _____

Publisher: _____ Cost _____

Pages used: _____

COMMENTS: Content _____ Organization _____
Clarity _____ Readability _____
Illustrations _____ Length _____
Motivational Qualities _____
Includes: ☐ Student Directions ☐ Quizzes ☐ Teacher Aids

Teacher Comments: _____



ISSOE MATERIALS REPORTING FORM

COURSE Plumbing School Name and Address Gen. Wyo BOCES
UNIT Maintenance & Repair
MODULE Preventive Maintenance Instructor John Ferringer
TASK Repair &/or replace damaged or deteriorated piping Phone Number (716) 343-1400
1979-1980 Task # 04-01-09 ISSOE Region 10
1980-1981 Task # 06-01-08 V-TECS Number 126

MATERIALS BEST SUITED FOR:

Individual Instruction Handicapped (Describe)
Group Instruction Other (Describe)

INSTRUCTIONAL LEVEL(S):

GRADE:

ABILITY:

<u>Introductory</u>	<u>X</u> <u>10</u>	<u>Below Average Performance</u>
<u>X</u> <u>Basic</u>	<u>X</u> <u>11</u>	<u>X</u> <u>Average Performance</u>
<u>X</u> <u>Advanced</u>	<u>X</u> <u>12</u>	<u>Above Average Performance</u>

MATERIALS USED:

Textbook Workbook Other Printed Material (Describe)
Audio Visual Material (Describe)
Simulations/Demonstrations
Other (Equipment, Supplies, Etc.)

Title: Home Owner's Handbook of Plumbing and Heating

Author(s): Richard Day Edition Copyright Date

Publisher: Bounty Books, division of Crown Pub. Cost

Pages used:

COMMENTS: Content Organization
Clarity Readability
Illustrations Length
Motivational Qualities
Includes: Student Directions Quizzes Teacher Aids

Teacher Comments:

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